

Sturmer Parish Council

IAN BROWN
Parish Clerk (Locum)
& Acting Responsible Financial Officer
Email: sturmerpc@gmail.com

72 ST. EDMUNDS FIELDS
GREAT DUNMOW
ESSEX CM6 2AN
Tel: 01371 871 641

Minutes of the meeting of the Sturmer Parish Council held in the Sturmer Village Hall at 7:30pm on Tuesday 24th JANUARY 2017

Present: Cllr Garrod (Chair) Cllr Carter Cllr McLeod-Jones Cllr Naylor
 Cllr Porth Cllr Collar
 Members of the public

17/01	DECLARATION OF INTEREST FOR JANUARY MEETING
	None
17/02	APOLOGIES
	None
17/03	MINUTES OF THE MEETING HELD 13 DECEMBER 2016
	Proposed Cllr Carter, Seconded Cllr McLeod-Jones
17/04	CLERK & RFO
	Council RESOLVED to appoint Mr. Ian Brown as LOCUM Clerk & Responsible Financial Officer – Proposed Cllr. McLeod-Jones, Seconded Cllr. Naylor
	Clerk to liaise with Records Office re. archive of records
17/05	CLERKS REPORT AND CORRESPONDENCE
	None due to recent resignation of Clerk
17/06	FINANCE
	Full annual report being compiled by Locum
	Full Council RESOLVED to pay Sturmer Village Hall Hire fee Invoice 34 dated 31/12/16 for £24.00, see Cq000752
	2017/18 Budget agreed, Precept request signed by Clerk & Chair
	Reduction of reserves – proposed Cllr McLeod-Jones, Seconded Cllr Porth
17/07	PLANNING
	Clerk to circulate Planning applications to members, all members invited to sign up to receive regular updates direct from BDC website.
	Tree Warden reported on the “Spinning Wheel site”
17/08	OPEN SPACES
	Pocket Park – POLICE still not responded
	Village Sign – Grateful thanks to Sturmer Nurseries for their invaluable assistance
	Action Plan – RESOLVED to remain as per 2016 mandate, Proposed Cllr Porth,

	Seconded Cllr Carter.
	PC Documentation – Cllr. Porth compiling PC document list in preparation for PC presentation to Records Office for their archive. Clerk to liaise. Meanwhile known assets to appear on PC website - Cllr Naylor & Cllr Porth.
	Gate Key Holders confirmed – Lock 1 Cllr Porth & Cllr Carter, Lock 2 Environment Agency.
17/09	POLICY
	To be updated
17/10	DISTRICT COUNCILLORS COMMUNITY GRANT
	Dist Cllrs awaiting suggestions from PC
17/11	TRANSPARENCY CODE
	Website progressing, RESOLVED Cllr Naylor remain website Admin, Proposed Cllr. Carter, Seconded Cllr. Porth
17/12	DISTRICT COUNCILLORS REPORT
	Nothing to report at this time
17/13	PUBLIC OPEN FORUM
	Essex Records Office have service desk at Saffron Walden Library
17/14	DATE OF NEXT MEETING & CLOSE
	21 FEBRUARY 2017
	Close 9:21pm

Signed.....

Dated.....

