

STURMER PARISH COUNCIL



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Minutes of the Council Meeting of STURMER PARISH COUNCIL held in the STURMER VILLAGE HALL at 7:30pm on Tuesday 20th JUNE 2017

Present: Cllr Garrod Cllr Carter Cllr Naylor
Cllr Porth Cllr Collar

A member of the public

AGENDA

A MINUTES SILENCE WAS OBSERVED IN RECOGNITION OF THE GRENFELL TOWER DISASTER

17/32	APOLOGIES FOR ABSENCE Cllr Mcleod-Jones
17/33	DECLARATION OF INTEREST FOR JUNE MEETING None
17/34	APPROVE MINUTES OF MEETING HELD AT STURMER VILLAGE HALL ON MONDAY 15th MAY 2017 Proposed Cllr Collar, Seconded Cllr.Naylor. To be noted three errors or omissions in the minutes – summons stated Annual Council Meeting, Item 17/26 FLOOD ALLEVIATION PROJECT UPDATE, Appendix B was missing. Item 17/27 DOCUMENT ARCHIVE UPDATE incorrectly mentions a Mr. Hearn when it should read Winchester. Cllrs were urged to read the DRAFT minutes <i>thoroughly</i> when first distributed weeks prior to the meeting and advise the Clerk of any material errors such that they can be corrected and a revised DRAFT re-distributed.
	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person). None
17/35	CLERK'S REPORT & CORRESPONDENCE GRASS CUTTING - Sturmer Common grass cutting contract remains unsigned – Cllr Carter to pursue. STREET LIGHTING – RESOLVED not to replace with LED until current lamp(s) fail as pre-emptive financial case for change not made. Proposed Cllr. Porth, Seconded Cllr. Collar. ONLINE BANKING & NALC RESPONSE – To be covered under other agenda items.

17/36	<p>FINANCE – RECEIVE FINANCIAL STATEMENT, AGREE PAYMENTS, SIGN CHEQUES, ONLINE BANKING PROGRESS UPDATE FINANCE STATEMENT – APPENDIX A, Proposed Cllr. Naylor, Seconded Cllr. Carter.</p> <p>ONLINE BANKING APPLICATIONS – Those forms available countersigned and handed to the Clerk.</p>
17/37	<p>REVIEW OPTIONS ON PLAY EQUIPMENT PURCHASE – PROPOSED ONE OUTDOOR CYCLE To be moved to next agenda, Cllr Collar researching Grant funding options.</p>
17/38	<p>FLOOD ALLEVIATION PROJECT UPDATE, EALC/NALC COMMENT NALC advised council it should not proceed with works on land it does not own or has written permission to do so as it risks being pursued for Trespass.</p> <p>The “railway land” culvert is in need of attention.</p> <p>Local witness affirmation is to be sought confirming the historical existence of the ditch now back filled, that evidence plus other supporting documentation to be attached to a letter from the parish council addressed to the Leader of Essex County Council, Mr. David Finch, requesting intervention. Cllr. Garrod to follow up that correspondence with Mr. Finch to discuss options.</p> <p>Cllr Porth asked for it to be put on record that he was not opposed to the flood alleviation scheme in principle but does question the legality of the parish council’s authority to act and thus is opposed to any action being taken until such time as that question can be satisfied.</p>
17/39	<p>DOCUMENT ARCHIVE UPDATE, COLLECTION OF ADDITIONAL FILES, CABINET STORAGE Archiving of documents project complete, next action is for members to review those files and agree which files to keep, destroy and or send to Essex Records Office; members agreed a date to start that process.</p>
17/40	<p>FOOTPATHS OFFICER REPORT – DEFINITIVE MAP REQUEST OUTCOME None – deferred to next meeting.</p>
17/41	<p>PLANNING – REVIEW ANY APPLICATIONS SINCE LAST MEETING AND COMMENT, UPDATE ON SPINNING WHEEL SITE Approve minutes of Planning meeting, Thursday 08 JUNE – Proposed Cllr. Carter, Seconded Cllr. Naylor – Appendix B.</p> <p>17/00156/TPO – Spinning Wheel site Tree works - OBJECTIONS forwarded to Braintree District Council.</p> <p>17/00605/FUL – The Old School House, rear extension – NO OBJECTION</p> <p>GLADMAN – Appeal to be determined at a Public Inquiry, 18 JULY, 10:00am, Howard Hall, Braintree Masonic Centre, 36 Bocking End, Braintree CM7 9AA; details to appear on parish council website.</p>
17/42	<p>DISTRICT COUNCILLORS REPORT – IF AVAILABLE Local Plan discussion is ongoing</p>
17/43	<p>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT AGENDA</p>

	<p>ROSPA PLAYS A EFTY REPORT – Play area has some LOW risk matters in need of attention, full report is on website and or available from the CLERK.</p> <p>SPEEDWATCH – Eleven events held since February, more recruits needed. Suggested existing speed signs be changed for variable speed indicator signs, quotations to be sought prior to seeking grant funding. Recommended “We are a Speedwatch village” signs be added to the village road-side “gates”, UNANIMOUS agreement - CLERK to enquire of County.</p> <p>PARISH NETWORKING EVENT – Agreed to host a networking group meeting this Autumn, to include the parishes – Helions Bumpstead, Birdbrook and Steeple Bumpstead – CLERK to send invitation for Chairman to attend and submit items for the Agenda.</p> <p>HAVERHILL TC FORUM – CLERK to forward invitation to members.</p>
<p>17/44.</p>	<p>DATE OF NEXT MEETINGS, 01 AUGUST AND 12 SEPTEMBER</p> <p>CLOSE Meeting closed at 9:13pm</p>

Ian Brown

Parish Clerk & Responsible Financial Officer – Ian Brown

Dated 21 JUNE 2017

The Public and Press are cordially invited to be present – A Public PARTICIPATION SESSION is HELD AT THE BEGINNING OF THE MEETING where contributions are always welcome at the Chairman’s discretion. The public may remain or leave after this session.

APPENDIX A

Sturmer Parish Council Finance Statement 20 JUNE 2017

Receipts & Payments Cashbook Accounting

Expenditure

DATE	PAYEE	DESCRIPTION	INVOICE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
20-Jun-17	Employee	Salary	PAYE	000771	00112616	262.56	0.00	262.56	Parish	4
20-Jun-17	Employee	Expenses	Mileage	000771	00112616	16.20	0.00	16.20	Parish	4
20-Jun-17	Employee	Stationary	PO008114	000771	00112616	14.52	0.00	14.52	Parish	6
20-Jun-17	E.on	Electricity	H144355145	000772	00112616	403.80	19.23	384.57	Parish	6
20-Jun-17	SA Pledger	Gras Cutting	01-Jun-17	000773	00112616	100.00	0.00	100.00	Parish	6
20-Jun-17	St Mary's Sturmer PCC	Re-issue	Grant	000774	00112616	150.00	0.00	150.00	Parish	6

TOTAL **£947.08** **£19.23** **£927.85**

Income

DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box

TOTAL **£0.00** **£0.00**

Accounts		Balance
Parish	00112616	£17,758.37

Signed _____ Date _____

Minute Item _____

STURMER PARISH COUNCIL

MINUTES OF A MEETING HELD ON THURSDAY, 8th June 2017

Present: **Councillors** **Mrs. Diana Garrod**
 Mrs. Elizabeth Naylor
 Mr. Alan Carter
 Mr. David Porth
 Mrs. Barbara Collar

and one parishioner: Sturmer Tree Warden

1. Apologies

Mrs. Kate McLeod-Jones

2. Declaration of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for members and having taken appropriate advice where necessary before the meeting.

A Non-Pecuniary Interest was received from Mrs Barbara Collar.

A Non-Pecuniary Interest was received from Mr David Porth.

3. Public Participation Session

A report was received from Sturmer Tree Warden: Mrs Jo Porth relating to the trees at the former Spinning Wheel Site and recent on-site meetings.

4. To Receive Planning Applications for Comment

Planning: 17/00156/TPO

Application to carry out works to trees protected by Tree Preservation Order.

Resolved: The Parish Council objects to part of this application and comments have been passed to the Clerk for submission to Braintree District Council.

Planning: 17/00605/FUL

Application – rear extension, The Old School House, The Street, Sturmer.

Resolved: To support this application.

The meeting closed at 11.48am.