

STURMER PARISH COUNCIL



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Minutes of the **COUNCIL MEETING OF STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 17th OCTOBER 2017** at **7:30 PM**

Present: Cllr Garrod Cllr Collar Cllr Carter Cllr Naylor Cllr Mcleod-Jones

17/91	APOLOGIES FOR ABSENCE Cllr Porth
17/92	DECLARATION OF INTEREST FOR OCTOBER MEETING None
17/93	APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL TUESDAY 12 SEPTEMBER 2017 Proposed Cllr Naylor, Seconded Cllr Carter
	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)</p> <p>The development of the land along Water Lane, opposite the cement works, where soil and rubble are being stockpiled in significant quantities and a newly created roadway access onto Water Lane has been created, is causing considerable concern.</p> <p>Dist Cllr Garrod has escalated the situation and completed the online process to report the concern.</p>
17/94	CLERK'S REPORT & CORRESPONDENCE Aon INSURANCE - have confirmed the council remains under cover until renewal in 2018, when a new company will be offering terms. ECC MOBILE LIBRARY SERVICE REVIEW – Members are urged to respond to the request.
17/95	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER APPENDIX A- Proposed Cllr Mcleod-Jones, Seconded Cllr Carter – Authoriser Cllr Garrod
17/96	UPDATE ON DISTRIBUTION OF 30MPH BIN STICKERS AND ANY FURTHER SPEEDWATCH NEWS APPENDIX B – Speedwatch group confirmed their appreciation for the Council's support, all stickers now distributed and a donation of £2.50 received by the Council towards the cost of supplying the stickers.

17/97	WAR MEMORAL – RECEIVE QUOTES FOR REPAIRS/WORKS FOR CONSIDERATION Awaiting a detailed quote, considering a new “slab” base to the area
17/98	CONFIRM PURCHASE OF POPPY WREATH FOR REMEMBRANCE SERVICE RESOLUTION – To donate £30 to the Royal British Legion, Proposed Cllr Collar, Seconded Cllr Carter. Wreath to be laid during the service on Sunday 12 th November at 10:30am
17/99	POCKET PARK - UPDATE ON ADDITIONAL BARK AND RESIDENTS CONCERNS OVER PROPOSED ACQUISITION OF ADULT EXERCISE EQUIPMENT Bark has now been laid, kindly donated. RESOLUTION – To remove the proposed purchase of adult exercise equipment from the Agenda and not proceed with the purchase options. Proposed Cllr Garrod, Seconded Cllr Naylor
17/100	UPDATE ON FOUL WATER AT CRUNCH CROFT/AMENITY WALK New Septic Tank being installed at a neighbouring property, hopefully that was the source of the problem
17/101	RECONSIDER HILL LANE/HIGHWAYS OPTIONS – LOCAL HIGHWAYS PANEL RESPONSE Cllr Porth remains of the opinion that Option 5 put forward by the Local Highways Panel was the most effective solution. The Panel are to be asked to keep the item on their Agenda, Cllr Carter is to approach the Panel’s Support Officer to consider a temporary solution pending their reconsideration of the permanent solution.
17/102	RECEIVE UPDATE ON SPEED ACTIVATION SIGNS – QUOTES AND GRANT FUNDING OPTIONS Whilst Cllrs had completed a large amount of research into both the process and available solutions it was agreed that the Clerk would assist progress the matter
17/103	RECEIVE FOOTPATHS OFFICER REPORT Large scale maps now copied, full report at APPENDIX - C
17/104	REVIEW ANNUAL STREET LIGHTING REPORT No Comment
17/105	RECEIVE UPDATE ON PROPOSED LOCAL PARISH FORUM NETWORKING EVENT Agenda formulated, awaiting final response from local Parishes, Cllrs Porth and Collar to liaise with local Parishes and the council to agree a date for the meeting
17/106	RECEIVE UPDATE FROM STURMER FLOOD ACTION GROUP REPRESENTATIVE APPENDIX - D
17/107	RECEIVE OVERVIEW OF LOCAL COUNCIL AWARD SCHEME FOUNDATION LEVEL REQUIREMENTS Unanimous agreement to pursue the scheme and achieve Foundation Level Status
17/108	REVIEW CURRENT PLANNING APPLICATIONS 17/01737/FUL – Rowley Hill Cottage, Rowley Hill, Sturmer - Demolition of conservatory, enlargement of existing ground floor extension and addition of first floor to enlarged extension NO OBJECTION - APPROVED
17/109	CONSIDER ADOPTION OF REVISED CODE OF CONDUCT & PLACE ON WEBSITE RESOLUTION – Agreed, Proposed Cllr Collar and Seconded Cllr Carter

17/110	RECEIVE UPDATE ON RESPONSE FROM ST EDMUNDSBURY BC Received update on remedies to the condition of the extended amenity walk from Pope Mill Bridge towards Haverhill
17/111	TO CONSIDER OPEN SPACES AND S106 RELATING TO WHEEL CHASE DEVELOPMENT Parish council are to consider suitable options, to include – improvement to existing land, creation or improvement to garden spaces and acquiring new spaces / land
17/112	COMMENT ON THE “GROWING A RURAL COMMUNITY SURVEY” Council completed paper version , CLERK to complete online version
17/113	CONSIDER COMPLAINTS RE HOARDINGS ADVERTISING STURMER HALL Matter to be raised with Braintree District Council by Cllr Mcleod-Jones
17/114	REVIEW ITEMS FOR INCLUSION IN THE 2018/19 BUDGET TO ENABLE PRECEPT DEMAND Trial Budget overview circulated to members for their considered input
17/115	RECEIVE DISTRICT COUNCILLORS REPORT APPENDIX – E Council discussed the Councillors' Community Fund and it was agreed the PC would apply for the remaining grant of £150 towards a 25.4cc Petrol 4-in1 Multi Tool.
17/116	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT AGENDA None
17/117	DATE OF NEXT MEETING – 05 DECEMBER & 09 JANUARY 2018 – CLOSE – 9:30pm

Signed.....Dated.....

APPENDIX A

Receipts & Payments Cashbook Accounting

Expenditure

DATE	PAYEE	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
17-Oct-17	Employee	Salary	PAYE	BACS	00112616	437.60	0.00	379.20	Parish	4
17-Oct-17	Employee	Expenses	Mileage	BACS	00112616	16.20	0.00	16.20	Parish	4
17-Oct-17	Sturmer Village Hall	Hall Hire	65	BACS	00112616	84.00	0.00	84.00	Parish	6
17-Oct-17	A&J Lighting	Maintenance & Parts	30887	BACS	00112616	196.86	32.81	164.05	Parish	6
17-Oct-17	Royal British Legion	Wreath	N/A	000778	00112616	30.00	0.00	30.00	Parish	6
12-Sep-17	CPRE	Subscription	702604	DD	00112616	36.00	0.00	36.00	Parish	6
12-Sep-17	HMR&C	Contribution	PAYE	BACS	00112616	0.00	0.00	58.40	Parish	4

TOTAL **£800.66** **£32.81** **£767.85**

Income

DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
29-Sep-17	BDC	Precept Pt2	3361	BACS	00112616	3,089.00	0.00	3,089.00	Parish	2

TOTAL **£3,089.00** **£3,089.00**

Accounts	Balance
Parish 00112616	£17,606.85

Signed _____ Date _____

Minute Item _____

APPENDIX B

Dear Elizabeth

Just to let you know we are continuing with CSW until the weather gets too wet and cold and then hope to resume in 2018.

Please give our thanks to the Parish Council for buying a large batch of stickers which meant four of us could deliver them. They have been very well received and I have passed a small donation received to Alan Carter for the meeting. There is now a good display on bin collection days which we hope reminds drivers of the speed limit here.

We reported the destroyed sign at the New England end of the village on-line as requested.

We also wrote to Councillor Finch to ask for his support for the variable signs etc.

I have asked for a speed survey and we are on the waiting list. There have been a lot of requests for this in Essex. Our fire/police contact has records from two years ago which show many vehicle travelling above 30 mph.

I hope there will be time to bring the other Councillors up to date at the meeting.

I will report again when there is something new to say.

Linda

APPENDIX C

If anyone needs more information, I have more details which will help please ring to look at the Definitive Statement for Stunne.

	PATH NO.	CLASS	
	CLEAR 1	FP	From Rowley Hill to FP2.
	CLEAR 2	FP	From its junction with FPs 1 & 3
over bridge to weir overgrown -	3 & 3	FP	From its junction with FPs 1 & 2.
	CLEAR 4	FP	From Stunne Village to its junction with FP 5.
	CLEAR 5	FP	From its junction FPM leading to the pond to meet FPs 12 & 13.
	CLEAR 7	FP	Continuation of footpath 2 from Sheep Bumpstead.
	CLEAR 8	FP	Continuation of footpath from Helin Bumpstead.
	CLEAR 10	FP	from St Mary's Church. to A604.
	CLEAR 11	FP	From the junction with BR 18
	CLEAR 12	FP	From its junction with FPs 5 & 13 near the Red Lion Pt.
	CLEAR 13	FP	From FP 10, Church Walk to meet FPs 5 & 12
	CLEAR 14	FP	From Red Lion Pt to meet FP 3.
	CLEAR 15	FP	From its junction with FP 3 west of Chalio Farm.
Must be by cut-down highway.	17	BR	From road near Chalio Farm to its junction with BR 18 and 20.
	CLEAR 18	BR	From its junction with footpath 19 and BR 17. northwesterly direction to Suffolk boundary.
	CLEAR 19	FP	From its junction with BR 18 to Suffolk county.
	CLEAR 20	BR	From its junction with BR 17 and FP 11 in a southerly direction to main highway at Unnes Lane
	21	FP	From Unnes Lane across dismantled railway south east of Bull Farm.
	22	FP	From road south of Dim Ford to county boundary easterly direction
	23	FP	From road at Kedington End in easterly & northwesterly direction to boundary with Suffolk.

APPENDIX D

Dear Alan

Here is the update from SFAG for the PC.

Water Lane

Highways have cleaned out the system and identified a broken pipe near the bend opposite Tinmor.

They have been able to get completely across the carriageway at the bend by Dearsley and done a camera survey of the previously blocked culvert.

Please give our thanks to the PC for approaching Cllr Finch for help with this.

Highways will organise a road closure to repair the broken pipe, carry out kerbing around the gullies and continue survey for the proposed new outfall to the pond.

They do not have a date but will keep us informed of progress.

Localised Flood Boards

Highways met Alan and two members of SFAG to discuss the involvement in this scheme. They have sent their suggestions which need to be studied further.

Hill Lane ditch

Alan and Bev recently removed some dumped cement from a ditch and culvert at the top of Hill Lane

Electricity pipe across Water Lane bridge

Works are expected to move this pipe to beneath the carriageway within the next few Months

I hope there is time at the meeting to bring other Councillors up to date.

Linda Bevan

SFAG

APPENDIX E

District Councillor's Report – Sturmer Parish Council 17th October 2017

There is a Funding Fair at Braintree District Council offices on 19th October. Funders will give community and voluntary groups the opportunity to see what funding streams are available and discuss potential project ideas.

Essex Highways are preparing for winter and the roads gritting service runs from 23rd October through to April 2018. This year 62 machines, plus two mini gritters will serve 57 gritting routes, including over 2000 miles of key routes in the county, the totality of which can be treated in less than three hours from start to finish. You can even track our gritters online: www.essexhighways.org/Transport-and-Roads/Roads-and-Pavements/Winter-travel/Track-the-gritting-lorries.aspx (you may need to zoom in)

Essex County Council are asking landowners and householders to tidy up near roads ahead of winter. As the weather turns colder, anyone with a garden or land bordering the road is being asked to make sure that ditches are cleared and overhanging trees and hedges are cut back.

In 2018, the Clinical Commissioning Group plans to start a Home First service that will offer more people the opportunity to rehabilitate and recover at home with support from healthcare professionals like physiotherapists and nurses. There will be an extensive consultation over 10 weeks and an event in Braintree on 15th November between 1.30 and 3pm at Braintree Town Hall, Market Place, **Braintree**, CM7 3YG. If you would like any further information, please contact me.

Essex County Council has developed a new Interactive Essex Bus and Train Map. The map enables you to search for bus services and bus stops, download timetables, plan your journey and see the route your journey takes. It even includes a journey planner with train times to help link up your journey. Go to: www.essexbus.info.

There is also the Community Transport Scheme (also known as the Social Car Scheme); providing affordable transport for elderly people, those with restricted mobility, those with a disability and anyone, of any age, unable to access public transport. Please contact Braintree District Council's website for further information or telephone 01376 557883.