

STURMER PARISH COUNCIL



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Minutes of the **COUNCIL MEETING OF STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 05th DECEMBER 2017** at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Naylor Cllr Mcleod-Jones

MINUTES

17/118	APOLOGIES FOR ABSENCE None
17/119	DECLARATION OF INTEREST FOR DECEMBER MEETING Cllr Collar – Item 17/135
17/120	APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL TUESDAY 17 OCTOBER 2017 Proposed Cllr Collar, Seconded Cllr Carter
	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person) - NONE
17/121	CLERK'S REPORT & CORRESPONDENCE Covered under items in Agenda
17/122	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER APPENDIX A- Proposed Cllr Mcleod-Jones, Seconded Cllr Naylor – Authoriser Cllr Garrod. Clerk explained HMRC need to regularise PAYE Salary to monthly equal payments.
17/123	REPORT ON PROGRESS OF ADDITIONAL SLOW DOWN SIGN AND DRAGONS TEETH Speed Survey underway, awaiting outcome; Dragons Teeth no longer supported by ECC
17/124	WAR MEMORAL – CONSIDER RESITING, APPOINT PROJECT LEAD Defer consideration to Summer 2018
17/125	AGREE WHETHER SPS MEMBERSHIP IS NECESSARY CLERK to advise CPRE interest of parish council in Essex and Suffolk related matters
17/126	PROPOSE STOUR VALLEY FESTIVAL CELEBRATIONS FOR CONSIDERATION AT A LATWER DATE Advise it is a River Stour Festival, non financial support sought from members, CLERK to advise Village Hall agreement to support.

17/127	AGREE RESPONSE TO NEGC CONSULTATION DOCUMENT Members to make individual response
17/128	RECEIVE UPDATE ON DAMAGED LAMP (A1017) AND LUMINOUS BOLLARD Reported to Highways still awaiting remedial work to be scheduled
17/129	RECEIVE FOOTPATHS OFFICER REPORT Awaiting feedback from Highways
17/130	RECEIVE UPDATE ON PROPOSED LOCAL PARISH FORUM NETWORKING EVENT Remove from Agenda
17/131	RECEIVE UPDATE ON MULTI TOOL PURCHASE VIA COUNCILLOR'S COMMUNITY FUND CLERK to ACTION purchase of multi tool petrol trimmer, Cllr Carter to store device once purchased, CLERK to place on Asset Register
17/132	RECEIVE UPDATE ON S106 FUNDS AS A RESULT OF WILSEY DEVELOPMENT No report
17/133	RECEIVE UPDATE FROM STURMER FLOOD ACTION GROUP REPRESENTATIVE Gulleys now cleared, Water Lane closed due to minor flood alleviation works
17/134	REVIEW CURRENT PLANNING APPLICATIONS 17/02143/FUL – Rowley Hill Cottage – NO OBJECTION 17/02113/FUL – Demolition – NO OBJECTION 17/02054/FUL – Development of 7 Bungalows, west of Crunch Croft – CLERK to convey the parish council's grounds for OBJECTION to the District Council
17/135	CONSIDER FUTURE GRANT FUNDING FOR THE VILLAGE HALL Members agreed to meet current Insurance cost renewal in 2018/19 which is circa £850.00 but in light of the size of Village Hall Trust reserves to request end of year detailed accounts to better assess any future Grant aid needs.
17/136	RECEIVE DISTRICT COUNCILLORS REPORT See APPENDIX B
17/137	REVIEW ITEMS FOR INCLUSION IN THE 2018/19 BUDGET TO ENABLE PRECEPT DEMAND Budget agreed at £10,040 with a Precept increase request of 12% to better reflect the true cost of running and administering the parish
17/138	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT AGENDA Solagen Speed sign quote. No.9 Crunch Croft, Log Cabins. Bus Shelter requirement – did not form part of Budget considerations.
17/139	DATE OF NEXT MEETING – 09 JANUARY 2018 – CLOSE – 9:30 pm

Signed.....Date.....

APPENDIX A

Sturmer Parish Council Finance Statement 05 DECEMBER 2017										
Receipts & Payments Cashbook Accounting										
Expenditure										
DATE	PAYEE	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
30-Nov-17	Employee	Salary	PAYE	BACS	00112616	332.45	0.00	332.45	Parish	4
05-Dec-17	Employee	Expenses	Mileage	BACS	00112616	26.70	0.00	26.70	Parish	4
05-Dec-17	Mr SA Pledger	Grass cutting	??	BACS	00112616	180.00	0.00	180.00	Parish	6
05-Dec-17	A&J Lighting	Maintenance & Parts	30980	BACS	00112616	149.22	24.87	124.35	Parish	6
11-Dec-17	HMR&C	Contribution	PAYE	BACS	00112616	46.80	0.00	46.80	Parish	4
TOTAL						£735.17	£24.87	£710.30		
Income										
DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
15-Nov-17	UKPN	Supply AWA STN	10003	63222	00112616	3.45	0.00	3.45	Parish	2
30/11/2017	BDC	??	BGC	BGC	00112616	150.00	150.00	150.00	Parish	2
TOTAL						£153.45		£153.45		
Accounts		Balance								
Parish	00112616	£16,927.14		Signed			Date			