

STURMER PARISH COUNCIL



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Minutes of the **COUNCIL MEETING OF STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 01ST AUGUST 2017** at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Mcleod-Jones

17/45	APOLOGIES FOR ABSENCE Cllr Naylor
17/46	DECLARATION OF INTEREST FOR AUGUST MEETING None
17/47	APPROVE MINUTES OF MEETING HELD AT STURMER VILLAGE HALL ON TUESDAY 20 JUNE 2017 Proposed Cllr Collar, Seconded Cllr Porth
	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)</p> <p style="text-align: center;"><i>No members of the public in attendance</i></p>
17/48	CLERK'S REPORT & CORRESPONDENCE AON INSURANCE – Clerk to verify when terms no longer available PUBLIC CONSULTATION – Community Governance Review opens 01 August til 30 September, for full details visit www.braintree.gov.uk/cgr Other matters covered under requisite Agenda items
17/49	FINANCE – RECEIVE FINANCIAL STATEMENT, AGREE PAYMENTS, SIGN CHEQUES, ONLINE BANKING PROGRESS UPDATE FINANCE STATEMENT at APPENDIX A - Proposed Cllr Carter, Seconded Cllr Collar – First live use of BACS payments via online banking system
17/50	REVIEW OPTIONS ON PLAY EQUIPMENT PURCHASE – PROPOSED ONE OUTDOOR CYCLE Cllr Collar organising site visit with two potential suppliers. Cllr Collar to commence grant funding application process
17/51	TO OBTAIN QUOTATIONS FOR THE RENOVATION AND/OR REPAIR OF THE CULVERT HEAD ON THE PARISH COUNCIL'S RAILWAY LINE WALK Ash tree of some age is damaging the culvert head, Essex Flood & Water Management contacted to progress the situation

17/52	RESPOND TO COMPLAINT RE CONSTRUCTION TRAFFIC USE OF PEAR TREE LANE Residents advised to establish ownership and Right of Way via Land Registry. The potential for further development outside the village envelope surrounding this site is causing concern
17/53	TO CONSIDER JOINING FREE SALT BAG DELIVERY SCHEME – ONE TONNE PALLET CONTAINING 40 X 25KGS BAGS RESOLUTION – Not to join the scheme as no volunteers came forward and no suitable storage identified
17/54	AGREE SITING OF ADDITIONAL DOG FOULING SIGNS RESOLUTION – To place FIVE additional signs at Pocket Park, near Pope Mill, Popes Court, near Red Lion and The Baulk – Cllrs to organise erection of posts and fixing of signs
17/55	TO NOTE VANDALISM AT LION MEADOW BRIDGE 05 JULY AND ITS REPAIR Now repaired
17/56	UPDATE ON RESPONSES TO PROPOSED NETWORKING EVENT Cllr Porth and Cllr Collar to act as co-ordinators for this event
17/57	TO LIST POLICIES INCLUDING A CODE OF CONDUCT YET TO BE REVIEWED FOR ADOPTION BY THE PARISH COUNCIL Cllr Garrod to review and edit Braintree District Council Code of Conduct Policy to then circulate to members for comment. The current Document and Filing Policy is to be adopted at the next meeting. Clerk to circulate list of additional Policies for members to consider for ultimate adoption
17/58	FLOOD ALLEVIATION PROJECT UPDATE Colchester based Engineers visited ditch and track at Water Lane site to take photographs; Drainage Engineers to visit site during w/c Monday 07 August, Cllr Carter acting as liaison
17/59	DOCUMENT ARCHIVE UPDATE & OPTIONS FOR DESTROYING NON ESSENTIAL ITEMS Sorting of documents to retain from those to be destroyed now one third complete, identifying sensitive documents to be retained, setting aside those for destruction under a policy for document disposal. The process to continue throughout this month.
17/60	FOOTPATHS OFFICER REPORT There are 20 Footpaths and 2 Bridleways, Officer continues to walk the local pathways reporting issues to Highways for their attention. A hand written report was provided identifying certain current issues in need of attention, copy available upon request.
17/61	PLANNING – REVIEW ANY APPLICATIONS SINCE LAST MEETING AND COMMENT 17/01371/FUL – 5 Abbots Cottages – 2 storey rear extension, 1 storey side extension – NO OBJECTION
17/62	RECEIVE DISTRICT COUNCILLORS REPORT See APPENDIX B
17/63	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT AGENDA SPEEDWATCH UPDATE – Acquisition of 30mph roundels, road surface level signage (sharks teeth /

	<p>speed limit) and roadside gates signage. WAR MEMORIAL – ground repairs / maintenance to concrete. POPPY WREATH – place order. POCKET PARK – order “Bark” EMERGENCY PLAN – review and update STRIMMER – disposal or repair AMENITY WALK – foul water seemingly entering the ditch, to be reported to appropriate Agency(s)</p>
17/64	DATES FOR NEXT MEETINGS - 12 SEPTEMBER, 17 OCTOBER and 05 DECEMBER – CLOSE 9:22pm

Signed..... **Dated**.....

APPENDIX A

Sturmer Parish Council Finance Statement **01 AUGUST** 2017

Receipts & Payments Cashbook Accounting

Expenditure

DATE	PAYEE	DESCRIPTION	INVOICE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
01-Aug-17	Employee	Salary	PAYE	000777	00112616	437.60	0.00	437.60	Parish	4
01-Aug-17	Employee	Expenses	Mileage	000777	00112616	24.30	0.00	24.30	Parish	4
01-Aug-17	SA Pledger	Gras Cutting	06-Jul-17	000776	00112616	100.00	0.00	100.00	Parish	6
01-Aug-17	Sturmer Village Hall	Hall Hire	59	000775	00112616	58.00	0.00	58.00	Parish	6

TOTAL **£619.90** **£0.00** **£619.90**

Income

DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box

TOTAL **£0.00** **£0.00**

Accounts		Balance
Parish	00112616	£16,811.29

Signed _____ Date _____

Minute Item _____

DISTRICT COUNCILLORS REPORT

1. Advise Braintree District & Greenfields Community Fund is open for expressions of interest Managed by Essex Community Foundation - £40,000, includes projects to improve health and wellbeing and so would be relevant to the proposed cycle that Barbara Collar is handling. Submit initial expression by 31st August '17.
2. 4th Mid Essex Showcasing Healthcare Event 14th September
The showcase is held in the public areas of the Atrium at Broomfield Hospital from 11am until 4pm. If your work supports the health and wellbeing of local people and you would like to showcase your organisation please contact us immediately for an application form. Spaces are limited and must be booked by 7th August
3. Healthwatch Essex Fund provides an information service to help people access, understand, and navigate the health and social care system, as well as gathering people's experiences to help improve local services. They understand how people often struggle to access the support and information they need. The Fund has been established to support voluntary and community organisations to improve people's experiences of health and social care in Essex through improved provision of information, advice and guidance. Small grants of up to £10,000 and large grants of up to £35,000 are available. The fund is managed by Essex Community Foundation who will be holding a dedicated phone-in event on 16th August 10am – 12noon, where potential applicants can call ECF to ask questions and receive support in advance of starting an application. Closing date is 22nd September.
4. The first wide-ranging review of Braintree District's Town and Parish Council parish boundaries in more than 30 years will start today (August 1). Residents and other stakeholders will be able to have their say on the governance of their local areas in the first formal review since 1983. The review focusses on the appropriateness of:
 - Parish Boundaries
 - Number of Town and Parish Councillors
 - Town and Parish Council Name and any warding arrangements

I hope residents and stakeholders get involved and have their say.

To inform the review process Braintree District Council invited all established parish councils to identify any issues they wished to be considered in the review. The review will also allow consideration of changes to the communities across the district and potential changes which may come forward as a result of the development of the Local Plan.

To find out more and submit comments:

Visit: www.braintree.gov.uk/cgr **Email:** CGR@braintree.gov.uk

Write to: Community Governance Review, Braintree DC, Causeway House, Braintree, Essex CM7 9HB

All comments will be published on the website

5. I attended a Combined Suffolk Coast & Heaths AONB and Dedham Vale AONB & Stour Valley Advisory Committee meeting on 28th July. Extension of the boundary is still of considerable importance. We discussed possibly provision of Boundary Road Signs and inclusion of the ANOB on

maps – particularly tourist maps to raise awareness. We had a presentation from Waygood Colour Presentation regarding the interpretation of landscape through colour; my opinion was that it is an excellent resource for planning developments.

6. I attended London Stansted Airport consultation and have circulated information to members demonstrating key points. I have left leaflets in the village hall for people to view.
7. From 19th April Essex County Council no longer offer a dedicated email service for Highway Enquiries. They now offer an electronic submission of a form to the Customer Services Team via their link. I am not happy with this service.
8. I attended the last Haverhill Forum Meeting which was primarily about safety on A1307. We discussed the 3 major fatal cluster sites; Four Wentways, Gog Magog turning to shop and Babram junction. They held a Young Driver Event for schools where children could go in simulated equipment – this was very successful.
9. There is a Police and Crime Commission meeting at Samuel Ward on Thursday 7th September at 6.45pm for those interested.