

STURMER PARISH COUNCIL

Karen Simmons
Parish Clerk & Responsible Financial Officer
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All members of the Council are summoned to attend the **COUNCIL MEETING OF STURMER PARISH COUNCIL** to be held at **STURMER VILLAGE HALL** on **TUESDAY 29th July 2025 AT 7:30PM** for the transaction of the business as set out below.

COUNCILLOR	IN ATTENDANCE
Cllr David Porth	YES
Cllr Terrie Jones	YES
Cllr Sean Mercer	YES
Cllr Gareth Morley - Chair	YES
Dist Cllr Diana Garrod	YES
Cnty Cllr Peter Schwier	APOLOGIES SENT

AGENDA

25/039	NOTE AND APPROVE APOLOGIES FOR ABSENCE AS ABOVE
25/040	INVITE ANY DECLARATION OF INTEREST FOR THIS MEETING NONE
25/041	APPROVE THE MINUTES OF THE MEETING HELD ON 26TH JUNE 2025 DONE
25/042	PUBLIC PARTICIPATION SESSION COMMENTS RAISED REGARDING LAYBY PARKING/ABANDONNED VEHICLES – currently being investigated further. ROAD REPAIRS BREAKING UP – Please report to Essex Report It site. We will keep monitoring it. HAY LORRIES DEPOSITING SIGNIFICANT AMOUNTS OF THEIR LOAD – currently being investigated ROAD SWEEPING NOT BEING DONE IN LAYBYS – will be reported. REQUEST FOR BETTER SPEED SIGNAGE – very costly. However, volunteers are needed for our local Speedwatch group. Please contact Ms Linda Bevan.
25/043	RECEIVE COUNTY & DISTRICT COUNCILLORS REPORTS FOR ESSEX COUNTY COUNCIL REPORTS AND ALL NOTES FROM BRAINTREE DISTRICT COUNCIL PLEASE SEE OUR WEBSITE. DISTRICT COUNCILLOR REPORT IS ATTACHED.
25/044	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS – APPROVE CLERK TO MAKE PAYMENTS DONE
25/045	REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS/APPEALS DC/25/1099/RM – WEST SUFFOLK comment required by 14th August NO COMMENT as already approved
25/046	Rural Flood Resilience – Cllr D Porth REQUEST TO COMPLETE A REPORT TO NALC/ACRE – SENT 31/07/25

25/047	Byelaws review – Cllr G Morley
	<p>SMALL CHANGES</p> <p>“Access may be granted upon request and at the discretion of the Parish Council, subject to a contractual agreement and rigorous health and safety management.”</p> <p>Byelaw requires dating and the review date.</p>
25/048	Tree Health and Safety Review – Cllr G Morley
	<p>Considering recent events in the County the scheduled Tree inspection is to be brought forward to this year. Clerk to arrange booking with tree inspector. Awaiting to hear appointment date.</p>
25/049	<p>RECEIVE REPRESENTATIVES REPORT:</p> <p>a) Footpaths – cleared last month. Donated Mower to go into action this month. (Please note this work is voluntary and completed regularly by Cllr Mercer)</p> <p>b) Flood Action Group – Follow up on Railway Bridge – see Cllr D Garrod report.</p> <p>c) Play Area – Revised quote for resurfacing within budget. Still awaiting repairs from previous supplier</p> <p>d) Parish Maintenance – Many thanks to Volunteer Carter for clearing the park and path of leaves and litter.</p> <p>e) War Memorial – Many thanks to Volunteer Carter for keeping the area clean, cleared of debris and painted as needed.</p> <p>f) Village Hall & Defib – The chairs in the hall now have new rubber stoppers. This will extend life of the flooring. Defib is now registered on the emergency services site and has received a new battery.</p> <p>g) Highways – Clerk has photographed several new or enlarged holes and reported them to Essex Report It, where you can view a map of reports and submit updates if conditions worsen.</p>
25/050	<p>CLERKS REPORT</p> <p>Messages from residents re parking at Crunch Croft Although we cannot follow this through, we would ask that any events are reported to Braintree via https://www.braintree.gov.uk/xfp/form/287</p> <p>Message asking if we are interested in pursuing 20 is plenty for same estate. Council felt that this would not be possible at this time. However, volunteers are needed for the Speedwatch group.</p> <p>Martyn’s Law – 200 people standard tier. Clerk to follow up and investigate our responsibilities</p> <p>Street Scene Activity for 1st Quarter report required. Completed and sent 1st August. Equipment is available for anyone interested in volunteering for litter picking at any time. Reported lack of layby clearances.</p>

	<p>Investigating IT. Clerk to review IT system, especially email, for legal compliance.</p> <p>CPO Clerk to investigate further.</p> <p>MEETING 9TH SEPTEMBER Clerk to invite local history groups and arrange paperwork to be on display.</p>
	Confirmation of Clerk increase backdated to April 2025
25/051	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA
	<p>Confirm wording of Byelaw. Pope Mill Bridge Update Amendment of Risk Register.</p>
25/052	DATE OF NEXT MEETING SEPTEMBER 2025 7.30PM date to be confirmed

KAREN SIMMONS Parish Clerk & Responsible Financial Officer Dated **01 August 2025**.