

STURMER PARISH COUNCIL

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Minutes of the **COUNCIL MEETING OF STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **06 SEPTEMBER 2022 AT 7:30 PM**

COUNCILLOR	IN ATTENDANCE
Cllr Diana Garrod (Chairman)	YES
Cllr Alan Carter	YES
Cllr Terrie Jones	NO
Cllr David Porth	YES
Cnty Cllr Peter Schwier	YES

CLERK – Ian Brown

1 Members of the public

22/36	NOTE AND APPROVE APOLOGIES FOR ABSENCE None received
22/37	INVITE ANY DECLARATION OF INTEREST FOR THIS MEETING Cllr Diana Garrod declared a Non personal pecuniary interest in Item 22/48(a) – Footpaths for FP3
22/38	APPROVE THE MINUTES OF THE MEETING HELD ON 12 JULY 2022 RESOLUTION – Minutes 24 MAY 2022 adopted as true record: Proposed Cllr Alan Carter, Seconded Cllr David Porth - Unanimous agreement Council requested minutes of the emergency Planning meeting held 30 August at 7:30pm in the Village Hall also be adopted, approved version to be placed on the website under Minutes
22/39	PUBLIC PARTICIPATION SESSION <i>This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)</i> The member of the public advised their comments related to Item 22/42(i) and have been recorded under that item
22/40	RECEIVE COUNTY & DISTRICT COUNCILLORS REPORTS Cnty Cllr Peter Schwier – <ul style="list-style-type: none">➤ Nine updates circulated to parishes through August to date➤ Highways trialling a combination of Graphene and Plastics mixed into warm tarmac in the hope it produces a strong, hard wearing surface; one that will greatly improve durability thus reduce ongoing repair costs➤ Combined Covid and Flu vaccination rollout this Autumn, large stocks in place➤ Ride London 2023 is to take place over one day with moving road closures➤ Youth Coppicing training sessions taking place at Country parks➤ A £3.2Million fund is available to support vulnerable households Dist Cllr Diana Garrod full report – APPENDIX A
22/41	RECEIVE CLERKS REPORT & NOTE CORRESPONDENCE A company called LanPro wish to present to the council a development proposal, they have advised I would receive an email explaining further. The council have received various communications from the bodies that support this sector including BDC and ECC, all other matters are covered by the agenda.

22/42	<p>FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER RESOLUTION – Approve Finance statement as attached: Proposed Cllr Diana Garrod: Seconded Cllr David Porth – Unanimous approval - Cllr Carter to Authorise.</p> <p>Finance statement(s) – APPENDIX B</p> <p>22/42(i) – CONSIDER GRANT APPLICATION FROM THE W.I. FOR £200 CONTRIBUTION TOWARDS COOKERY WORKSHOPS PLANNED FOR MAY 2023 RESOLUTION – Approve W.I. grant award for £200 in May 2023: Proposed Cllr Diana Garrod, Seconded Cllr David Porth – Unanimous approval</p> <p>WI representative advised – The organisation has offered various projects over the years with financial support, this year the project is to provide cookery lessons for two groups of ten people to help combat loneliness, improve mental health, acquire new cookery skills and assist in combatting the rise in energy costs through those new skills and awareness of cooking technology. Total cost of this project expected to be in the region of £900</p> <p>22/42(ii) – CONSIDER GRANT APPLICATION FROM STURMER VILLAGE HALL FOR £850 CONTRIBUTION TOWARDS ANNUAL INSURANCE PREMIUM PLUS £150 TOWARDS THE PRODUCTION OF THE VILLAGE NEWS RESOLUTION – Approve SVH grant award for £1,000: Proposed Cllr Diana Garrod: Seconded Cllr Alan Carter – Unanimous approval Cllr Alan Carter wished it noted that the village hall finances were in a healthy position</p>
22/43	<p>REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS/APPEALS 22/01217/REM Application for the Approval of Reserved Matters (in respect of Access, Appearance, Landscaping, Layout and Scale) pursuant to outline planning permission 15/01477/OUT granted 04.10.2016 for: Construction of access road and the erection of a freestanding drive-thru restaurant with car parking, goal post height restrictor, customer order displays and associated works. Comment date 06 September NO COMMENT</p> <p>Site Address: Land Rear Of 6 Wheel Chase Sturmer Essex Description of Development: Change of use of small parcel of land to residential (Use Class C3), along with addition of 1.4m high timber post-and-rail fencing to existing boundaries and erection of new 1.8m high timber close-boarded fence along new boundary line. Planning Application Ref: 22/00364/FUL Appellant's Name: Mr & Mrs Raynes Planning Inspectorate Ref: APP/Z1510/W/22/3297020 Appeal Start Date: 8 August 2022 Comment date TBC</p> <p>Item appeared on the Emergency Planning Committee meeting minutes of 30 August with those comments submitted to the Planning Inspector</p> <p>DRIVE THRU APPLICATION PLAN AMENDMENTS See item 22/01217/REM</p>
22/44	<p>CONFIRM LED LAMP REPLACEMENT FOR LAMP Nos 9002/03/04 RESOLUTION – Approve LED lamp replacement: Proposed Cllr Diana Garrod: Seconded Cllr David Porth – Unanimous approval</p>

22/45	<p>RECEIVE UPDATE ON THE PROPOSED SALE OF WOODLAND ADJACENT TO AMENITY WALK AND RESPONSE TO REQUEST(S) FOR AD-HOC VEHICULAR ACCESS</p> <p>No change to previous situation, awaiting confirmation of sale</p>
22/46	<p>RECEIVE UPDATE ON PROPOSED PURCHASE OF TEAK MEMORIAL BENCH AT £620</p> <p>Grant application pending confirmation of two council policies, see item 22/51</p> <p>Item to remain on Agenda until completed</p>
22/47	<p>CONFIRM ARRANGEMENTS FOR OPERATION LONDON BRIDGE, INCLUDING BOOK OF REMEMBRANCE, LAYING OF FLOWERS AND ANY OTHER PUBLIC EVENT</p> <p>Proposal for the PC/WI/Village Hall committee and History Group to work together on the matter</p> <p>Supplier for Book of Remembrance to be sought, current suggestion Shaw & Son</p> <p>CLERK to ACTION</p> <p>22/47(i) – CONFIRM ARRANGEMENTS FOR REMEMBRANCE SUNDAY 13 NOVEMBER</p> <p>Service at War Memorial to commence at 10:30 on 13 November.</p> <p>Laminated notice of event to be placed on the memorial – Cllr David Porth to organise</p> <p>Wreath to be sought from British Legion for same price as 2021 – CLERK to ACTION</p>
22/48	<p>RECEIVE REPRESENTATIVES REPORT:</p> <p>a) Footpaths – ALL – Three ploughed, awaiting reinstatement</p> <p>b) Flood Action Group – Cllr Alan Carter – Updates on dedicated ECC website, progress delays due to staffing issues. Woody Dams seem effective during recent downpour</p> <p>c) Play Area – Cllrs Alan Carter & David Porth – Area being well used</p> <p>d) Parish Maintenance – Cllrs Alan Carter and David Porth – Adjoining land boundary along Amenity Walk gradually becoming better identified</p> <p>e) War Memorial – Cllr David Porth – Proposed works start date advised Sept/Oct</p> <p>f) Village Hall – Cllr Terrie Jones – No report</p> <p>g) Highways – ALL – Pothole(s) reported on ECC portal</p>
	<p>MOTION TO BE AGREED - <i>Approve exclusion of the public</i></p> <p><i>Members of the public will be asked to leave the meeting for the next item, Exclusion of Public and Press - Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting whilst discussion takes place on the following item on the grounds that they involve the likely disclosure of exempt and commercially sensitive information</i></p> <p>RESOLUTION – Approve exclusion of the public: Proposed Cllr Alan Carter, Seconded Cllr David Porth – Unanimous approval</p>
22/49	<p>RECEIVE UPDATE ON THE VG52 LAND SALE PROPOSALS – Updated provided</p>
	<p>MOTION TO BE AGREED – <i>Approve readmission of the public</i></p> <p><i>Members of the public to be readmitted to the meeting</i></p> <p>RESOLUTION – Approve readmission of the public: Cllr Diana Garrod: Seconded Cllr Alan Carter – Unanimous approval</p>
22/50	<p>RECEIVE UPDATE ON ACTION(S) TO DISSUADE INCONSIDERATE PARKING AT JUNCTION OF CRUNCH CROFT WITH A1017 – POLICE TO ATTEND AND ADVISE DRIVERS</p> <p>No update to provide</p>
22/51	<p>CONFIRM ADOPTION OF EQUAL OPPORTUNITIES POLICY AND SAFEGUARDING POLICY</p> <p>RESOLUTION – Approve adoption of the Equal Opportunities and Safeguarding Policies: Proposed Cllr Diana Garrod: Seconded Cllr Alan Carter – Unanimous approval</p>
22/52	<p>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA</p> <p>Seek approval from BDC for \$106 spend to include upgrade of LED lamp stock</p> <p>Agenda items to remain on the Agenda</p>

22/53	DATE OF NEXT MEETING – 11 OCTOBER 2022 – CLOSE – 9:02pm

Signed.....Date.....

APPENDIX A

District Councillor's Report September 2022 to Parish Councils (Cllr. Diana Garrod - Bumpstead Ward)

Temporary Traffic Regulation Orders

Intended closure of the A1017 at The White Hart, Poole Street, Great Yeldham, 24-26 September, for bridge repair works. (The only diversions I can think of are 1: via Gestingthorpe to the east, and 2: via Toppesfield just after the Cust Bridge to the west).

Intended closure of Helions Road, Steeple Bumpstead from 26th September 2022 for 3 days while Anglian Water undertakes mains installation.

NB: I have raised concerns about two newly built pedestrian islands in the middle of the A1017 in Great Yeldham as I have received reports from drivers of large/long vehicles having problems navigating around them.

Local Crime

Bumpstead ward: Sages End Road; 20/21st August, fuel was stolen from a tractor.

Hedingham & Maplestead ward: Delvin End; 30th August, 2000L domestic heating oil stolen.

Three Fields ward: Stambourne Road; 22/23rd August, Ifor Williams horse trailer stolen from an open haybarn.

Braintree Local Highways Panel Meeting 03.08.22

It is noted in the agenda that the item below has been transferred to the 2022/23 programme of work and the minutes state it remains as a Scheme Awaiting Funding.

LBRA168003 - Public Right of Way improvements, Byway 43, Steeple Bumpstead. Estimated Cost:- £45,500

The Cost of Living Crisis

The Combined Scrutiny Committee (comprising all Members of the Community Development and Partnership Development Committees) had been established in response to a Motion that was approved at the meeting of Full Council on 20th June 2022. I was elected as Chairman of this committee. It is a short review of two meetings and the Terms of Reference are:-

1. Review the measures that the Council and its partners in Essex are already offering the residents of the Braintree District in terms of support during the current crisis.
2. Recommend any further assistance that the Council could deliver during the Current financial year in order to support the District's residents further.

The committee has heard evidence from Mr Tom Walker, Executive Director at ECC, a variety of Officers at BDC and Rachel Fahie from Citizens Advice. A report is currently being compiled, which will include recommendations, and will be presented to Full Council 10th October.

In addition to this work, BDC has put together a Braintree District Cost Of Living Partnership team, which includes Officers and representatives from a variety of Partners. Monthly meetings are scheduled to decide what actions can be undertaken to assist residents with this crisis.

Financial Support for Rising Energy Costs – Discretionary Funding

People in eligible households in council tax bands E-H are being offered £150 to help with rising energy costs. This is part of the government's Energy Bills Rebate scheme announced earlier this year. People in receipt of Personal Independence Payment, Disability Living Allowance or those who consider themselves to be suffering from financial hardship and not in receipt of a rebate under the mandatory scheme, will need to apply by calling BDC's Revenues team on 01376 557755. Those who are eligible and currently pay their council tax by direct debit will have the payment issued automatically to their bank account as soon as possible. Those who are eligible and do not pay by direct debit, including those who pay by standing order, will have received a letter asking for bank details to arrange payment. People who do not qualify under any of the criteria but are facing financial difficulties paying their council tax, are urged to contact BDC's Revenues Team on 01376 557755.

Essex County Council – Summary of Services (NB: updated as new services become available):

<https://www.essex.gov.uk/news/cost-of-living>

<https://www.essex.gov.uk/money-debt-and-benefits/money-and-debt>

<https://www.southend.gov.uk/extra-financial-help/essential-living-fund>

Police, Fire and Crime Commissioner

On Friday the 19th of August, 52 new officers joined the Essex Police family, taking the Full Time Equivalent number of officers to 3,623. This is a record number for the force in its 182-year history.

There are a number of online and in person events taking place soon where people can put questions to Roger Hirst, Police, Fire and Crime Commissioner for Essex. They are listed below and you can find out more details on their Facebook page or via our events section on their website.

Uttlesford PFCC Public Meeting – 13th October 2022 at 7pm Saffron Walden Town Hall

Car Litter Louts

BDC are working in partnership with local authorities and fast-food restaurants across Essex to remind vehicle users that our roads are for driving on, not littering on. Local businesses, KFC and McDonald's are supporting the campaign by displaying banners at 48 drive-through restaurants with the message 'It's a takeaway not a throwaway', as well as distributing stickers on packaging and inside restaurants. **Anyone can report a vehicle litter offender by using our 'See it – Report it' service** or call us on 01376 552525. We also welcome dashcam footage of littering offences that includes the vehicle registration plate. This can be used as evidence by our Streetscene Protection Team to follow up on any reports received.

Information can be sent to streetscene.enforcement@braintree.gov.uk or csc@braintree.gov.uk.

Cllr. Diana Garrod

Braintree District Councillor - Bumpstead Ward

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APPENDIX B

Sturmer Parish Council Finance Statement - July 2022							BUDGET	ACTUAL	BALANCE		
							11,937.00				
					Opening		11,445.82				
Date	Supplier	Description	Invoice	BACS/DD	Minute Ref	Rec	Credit	Debit	VAT	NETT	Cost Cnt
Month Closing Balance							15,401.58				
15-Jul-22	A&J Lighting	Annualised maintenance	36328	DD		Y		27.00	4.50	22.50	Lighting
13-Jul-22	DRAX Energy	Electricity Lighting	149243/149244	DD		Y		31.98	1.52	30.46	Utility
26-Jul-22	Employee	Expenses July report	June	FPO		Y		42.20		42.20	Admin
26-Jul-22	Employee	Salary	PAYE	FPO		Y		433.95		433.95	Clerk
18-Jul-22	HMRC	Tax/NI	PAYE	FPO		Y		4.80		4.80	Clerk
25-Jul-22	DRAX Energy	Electricity Lighting	99524/99525	DD		Y		30.94	1.47	29.47	Utility
26-Jul-22	V.Evans	Internal Audit		FPO		Y		100.00		100.00	Audit
JULY							0.00	670.87	7.49	663.38	
Month Closing Balance							£14,730.71				
\$106	Source - Exp 30-04-27	Open - Spend to date	Description	Balance							
	Wheel Chase	20,103.56		20,103.56							
Oct-20		5,664.00	Play equipment	14,439.56							

Sturmer Parish Council Finance Statement - August 2022											BUDGET	ACTUAL	BALANCE
											11,937.00	4,348.77	7,588.23
					Opening		11,445.82						
Date	Supplier	Description	Invoice	BACS/DD	Minute Ref	Rec	Credit	Debit	VAT	NETT	Cost Cnt		
Month Closing Balance							14,730.71						
15-Aug-22	A&J Lighting	Annualised maintenance	36420	DD		Y		27.00	4.50	22.50	Lighting		
03-Aug-22	DH Maintenance	Parish Maintenance	260722	FPO		Y		150.00		150.00	Maintenance		
23-Aug-22	Employee	Salary	PAYE	FPO		Y		434.15		434.15	Clerk		
23-Aug-22	Employee	Expenses - WFH	Aug report	FPO		Y		26.00		26.00	Admin		
24-Aug-22	Sturmer Village Hall	Hire	Inv 87	FPO		Y		24.00		24.00	Hire		
AUGUST							0.00	661.15	4.50	656.65			
Month Closing Balance							£14,069.56						
\$106	Source - Exp 30-04-27	Open - Spend to date	Description	Balance									
	Wheel Chase	20,103.56		20,103.56									
Oct-20		5,664.00	Play equipment	14,439.56									

Sturmer Parish Council Finance Statement - September 2022										BUDGET	ACTUAL	BALANCE
										11,937.00	6,292.57	5,644.43
					Opening		11,445.82					
Date	Supplier	Description	Invoice	BACS/DD	Minute Ref	Rec	Credit	Debit	VAT	NETT	Cost Cnt	
Month Closing Balance							14,069.56					
02-Sep-22	DRAX Energy	Electricity Lighting	6429/6430	FPO		Y		34.59	1.64	32.95	Utility	
	A&J Lighting	Annualised maintenance	36502	DD				27.00	4.50	22.50	Lighting	
	A&J Lighting	LED 9002/9003/9004	36463	FPO				1,471.20	245.20	1,226.00	Lighting	
	CPRE	Subscription	702604	FPO				36.00		36.00	Subs	
	Employee	Expenses	Sept report	FPO				42.20		42.20	Admin	
	Employee	Salary	PAYE	FPO				434.15		434.15	Clerk	
	DH Maintenance	Parish maintenance	300822	FPO				150.00		150.00	Maintenance	
SEPTEMBER							£0.00	2,195.14	251.34	1,943.80		
Month Closing Balance							11,874.42					
S106	Source - Exp 30-04-27	Open - Spend to date	Description	Balance								
	Wheel Chase	20,103.56		20,103.56								
Oct-20		5,664.00	Play equipment	14,439.56								