

STURMER PARISH COUNCIL

Ian Brown
Parish Clerk & Responsible Financial Officer
Email: clerk@sturmer-pc.gov.uk

72 St. Edmunds Fields
Dunmow, Essex, CM6 2AN
Tel: 01371 871641

Minutes of the **MEETING** of **STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 26 APRIL 2022** at **6:45 PM**

Present: Cllr Diana Garrod (Chair) Y
Cllr Alan Carter Y
Cllr Terrie Jones Y
Cllr David Porth Y
Cnty Cllr Peter Schwier X (APA-Y)
Clerk – Mr Ian Brown
01 Member(s) of the public

22/01 NOTE AND APPROVE APOLOGIES FOR ABSENCE

Apologies received from Cllr Eileen Raynes White – illness and Cllr Keith Choat

RESOLUTION – To accept apologies: Proposed Cllr Alan Carter, Seconded Cllr Terrie Jones -
Unanimous approval

22/02 DECLARATION OF INTEREST FOR THIS MEETING

No interests declared

22/03 APPROVE MINUTES OF MEETING HELD ON 15 MARCH 2022

RESOLUTION – Minutes 15 MARCH 2022 adopted as true record: Proposed Cllr Alan Carter,
Seconded Cllr David Porth - Unanimous agreement

22/04 PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)

No comments raised

22/05 FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER

22/05(i) – RECEIVE CONFIRMATION OF YEAR 2021-22 BUDGET PERFORMANCE

RESOLUTION – Approve Finance statement as attached: Proposed Cllr David Porth: Seconded Cllr Terrie Jones– Unanimous approval - Cllr Carter to Authorise.
Finance Statement at **APPENDIX A**

Noted year end Budget performance, with small overspend for 2021-2022

22/06 REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS/APPEALS

Ref. 22/00438/HH

Single storey rear extension - 9 Crunch Croft, Sturmer, Essex

Comment Date – 02 May 2022

NO OBJECTIONS – Unanimous - CLERK to ACTION

Application No: ESS/28/22/BTE

Proposal: Continued use as a waste recycling facility without compliance with Condition 2 (Approved Details), Condition 15 (Stockpile Heights) and Condition 23 (Waste Deposit Areas) to allow amendments to the design of waste recycling building and fire fighting water tank.

Location: Haverhill Recycling Facility, Plot 7, Phoenix Road, Haverhill, Haverhill Business Park, CB9 7AE

Comment date – 28 April 2022

NO FURTHER COMMENT – Unanimous – CLERK to ACTION

22/07 RECEIVE UPDATE ON S106 SPEND CRITERIA AND APPROVE ASSOCIATED SPENDING
CLERK to pursue new OSAP post holder and S106 team, both at BDC

22/08 APPOINT CONTRACTOR TO COMPLETE SAFETY INSPECTION AT POCKET PARK - £70 Rospa RESOLUTION – Approve contract award to Rospa Playsafety Ltd: Proposed Cllr Terrie Jones, Seconded Cllr Alan Carter– Unanimous approval
CLERK to ACTION

22/09 ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA
Cyan Jubilee Commemorative bench purchase
Update on DRAX billing since installation of LED lighting
Additional street lighting
Gully clearing
VAS – smiley face and or speed alert version, costings

22/10 DATE OF NEXT MEETING – 24 MAY ANNUAL COUNCIL MEETING 2022 – CLOSE – 7:05pm

Sign.....Date.....

APPENDIX A

Sturmer Parish Council Finance Statement - April 2022												BUDGET	ACTUAL	BALANCE
												11,937.00	1,324.20	10,612.80
					Opening		11,445.82							
Date	Supplier	Description	Invoice	BACS/DD	Minute Ref	Rec	Credit	Debit	VAT	NETT	Cost Cnt			
Month Closing Balance							11,445.82							
14-Apr-22	HMRC	Q4 Tax / NI	PAYE	FPO		Y		274.40		274.40	Clerk			
19-Apr-22	A&J Lighting	Annualised maintenance	36105	DD		Y		27.00	4.50	22.50	Lighting			
19-Apr-22	HMRC	VAT REFUND	N/A	BGC		Y	419.41				Income			
25-Apr-22	BDC	Grant payment - LED light	Grant	BGC		Y	650.00				Income			
26-Apr-22	DRAX Energy	Electricity Lighting	3135/3136	DD		Y		34.59	1.64	32.95	Utility			
27-Apr-22	DH Maintenance	Parish Maintenance	0704/1804	FPO				254.00		254.00	PM/Grass			
27-Apr-22	D Bryce	Tree works	38	FPO				200.00		200.00	PM			
27-Apr-22	Sturmer Village Hall	Hall hire	71	FPO				24.00		24.00	Admin			
27-Apr-22	BALC	Subscription	2022/23	FPO				40.00		40.00	Subs			
27-Apr-22	Employee	WFH + Travel	N/A	FPO				42.20		42.20	Admin			
27-Apr-22	Employee	Salary	PAYE	FPO				434.15		434.15	Clerk			
APRIL							1,069.41	1,330.34	6.14	1,324.20				
Month Closing Balance							11,184.89							