

STURMER PARISH COUNCIL

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Minutes of the **ANNUAL COUNCIL MEETING** of **STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 14 May 2019** at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Mcleod Jones Cllr Taylor

Members of the public

19/01	ELECTION & APPOINTMENT OF OFFICERS 19/01.1 Chairman RESOLUTION - Cllr Garrod duly appointed, Proposed Cllr Collar, Seconded Cllr Mcleod-Jones – unanimous decision 19/01.2 Vice Chairman – None appointed
19/02	SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE Cllrs duly completed and signed their Acceptance of Office and handed to Clerk
19/03	COMMITTEE / COUNCILLOR REPRESENTATIVES Those listed below duly appointed 19/03.1 Footpaths – Cllr Mcleod-Jones 19/03.2 Flood Action Group – Cllr Carter 19/03.3 Play Area – Cllr Porth and Cllr Carter 19/03.4 Speedwatch – Cllr Taylor 19/03.5 Village Hall – Cllr Collar
19/04	REGISTRATION OF INTEREST & RETURN OF EXPENSES FORMS Cllrs handed RoI forms to the Clerk for submission to BDC, some expenses forms already submitted to BDC direct, others YET to be completed
19/05	NOTE APOLOGIES FOR ABSENCE None
19/06	DECLARATION OF INTEREST FOR MAY MEETING None
19/07	APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL TUESDAY 05 MARCH 2019 RESOLUTION - Minutes adopted as true record, Proposed Cllr Collar, Seconded Cllr Carter
19/08	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person) Three questions were submitted to the council for their comment or consideration, Cllr Garrod responded to assure that the parish council would be open, approachable and fair in its dealings and that correspondence should be submitted to the office.

19/09	<p>CLERK'S REPORT & CORRESPONDENCE Various newsletters and magazines shared with councillors, Countryside Voice, Suffolk View, Play equipment news, 6 copies of Dedham & Stour Valley news.</p> <p>AMENITY WALK – Consideration required as to notice on website indicating who and what can use the byway to advise users.</p> <p>LAND REGISTRY – Address details updated on the two parcels of parish council land</p>
19/10	<p>FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER RESOLUTION – Approve payments, Proposed Cllr Garrod, Seconded Cllr Carter – Appointed authoriser – Cllr Carter. Finance Statements at APPENDIX A</p> <p>19/10(i) – REVIEW INTERNAL AUDITOR REPORT Confirmation of unqualified audit duly received</p> <p>19/10(ii) – AGREE SUBMISSION OF AUDIT EXEMPTION CERTIFICATE Chairman and RFO duly signed Exemption Certificate for submission to the External Auditor – CLERK to ACTION</p> <p>19/10(iii) – REVIEW AND SIGN ANNUAL GOVERNANCE STATEMENT 2018-19 Chairman and CLERK duly signed Governance Statement for posting on the parish website – CLERK to ACTION</p> <p>19/10(iv) – REVIEW AND SIGN ANNUAL ACCOUNTING STATEMENT 2018-19 Chairman and RFO duly signed Governance Statement for posting on the parish website – CLERK to ACTION</p>
19/11	<p>CONSIDER ACCEPTANCE OF STREET CLEANING CONTRACT FROM BDC OFFERED AT £74.77 FOR 2019-2020 RESOLUTION – To accept contract, Proposed Cllr Taylor, Seconded Cllr Carter</p>
19/12	<p>REVIEW CURRENT PLANNING APPLICATIONS</p> <p>19/00660/FUL - Annexe At, 8 Abbots Cottages, The Street – Extension to form a 3 bedroom dwelling. NO COMMENT – CLERK to ACTION</p> <p>19/00586/FUL – Jacksons Barn, Kedington Road – Change of land use from agricultural to residential NO COMMENT – CLERK to ACTION</p> <p>18/00414/FUL – 9 Crunch Croft – Appeal hearing 22 May Free for anyone to attend</p>
19/13	<p>COMMENT ON PROPOSED DEVELOPMENT - DC/19/0834/RM, Land NE Haverhill, Wilsey Road, Little Wratting Cllr Porth made several observations and representations:-</p> <ol style="list-style-type: none"> 1. Surface Water Disposal – Water discharge expected ultimately via Stour Brook through village, concerns raised that flooding in village would worsen. In light of predicted future weather patterns, as advised by the Climate Change Emergency body, Suffolk County Council as lead flood authority and West Suffolk Council as planning authority retain the right to require future alterations, extensions and enhancements to current flood alleviation measures. 2. Comments submitted in support of those made by the Sturmer Flood Action Group.

	<p>3. WSC should require a minimum of excavated soil be removed from site but be re-utilised across the site, with any necessary disposal being handled by duly authorised contractor to an authorised Environment Agency site.</p> <p>4. All HGV movements to and from the site NOT be directed via minor roads/lanes in Sturmer.</p>
19/14	<p>RECEIVE REPRESENTATIVES REPORT:</p> <p>a) Footpaths – No remedial works reported to Highways been completed</p> <p>b) Flood Action Group – Cllr Carter report APPENDIX B</p> <p>c) Play Area – Awaiting Safety inspection and report, due in May. Quote for new play equipment to be circulated to members by Cllr Collar</p> <p>d) Speedwatch – New co-ordinator appointed, first speed survey scheduled for 15 May</p>
19/15	<p>RECEIVE DISTRICT COUNCILLOR’S REPORT</p> <p>District Cllr grant award details open after the period of purdah in force during the European Elections</p>
19/16	<p>RECEIVE UPDATE ON PROPOSALS FOR VG52 LAND SWAP / PARTIAL SALE / AMENITY LAND ACQUISITION</p> <p>West Suffolk aware of the council’s preferred options – former allotments plus Orchard Paddock; land at East Town Park along with maintenance requirements deemed not suitable</p>
19/17	<p>CONSIDER REQUEST FOR A CHILD FRIENDLY - SAFER ROAD CROSSING</p> <p>One crossing point is in use that exists a matter of metres from the bus shelter so unlikely another would gain approval and or be required.</p> <p>Cllr Garrod to approach LHP to explore possibility of a second safer crossing point</p>
19/18	<p>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA</p> <p>Footway lighting seems inadequate, proposed assessment for number and lamp type. Cllr Garrod suggested some partial funding up to £2,500 may be available to convert existing to LED but estimated renewal cost for lighting stock if circa £5,000 and thus further funding would be required.</p>
19/19	<p>DATE OF NEXT MEETING – 02 JULY – CLOSE – 9:06pm</p>

Signed.....Date.....

APPENDIX B

Sturmer Flood Action Group

Interview:

We were interviewed about flooding and the operation of our group by Professors (including two Japanese) from the University of East Anglia in April. They are writing a thesis on differences between Japan and the UK in dealing with emergencies e.g. floods and wanted to know in particular about community groups. We were recommended to them to take part by ECC Flood and Water Team;

Great Wilsey Consultation:

We have sent comments on the first phase of the development regarding flood alleviation measures maintenance and responsible dumping of waste from the construction site;

Flood grants:

We were approached by a firm appointed by ECC to encourage uptake of grants for flood alleviation measures for individual houses and gave them general information on the houses we think have been flooded. A letter has been delivered today and they plan to place an ad in the Sturmer Village News;

Bridge:

Highways carried out a four day survey of the bridge in Water Lane (Sturmer Station bridge) in February (the PC received a copy of the letter to residents) and we have heard that the bridge failed the assessment and will be demolished and replaced.