

STURMER PARISH COUNCIL

Ian Brown
Parish Clerk & Responsible Financial Officer
Email: sturmerpc@gmail.com

72 St. Edmunds Fields
Dunmow
Essex, CM6 2AN

Minutes of the **COUNCIL MEETING** of **STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 17TH APRIL 2018**
at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Mcleod-Jones
Cllr Ruth Taylor

MINUTES

18/01	NOTE APOLOGIES FOR ABSENCE None
18/02	DECLARATION OF INTEREST FOR APRIL MEETING None
18/03	APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL TUESDAY 13 MARCH 2018 RESOLUTION – Minutes approved - Proposed Cllr Mcleod-Jones, Seconded Cllr Collar
	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person) None
18/04	CONSIDER VACANCY APPLICATION(S) AND AGREE CO-OPTION RESOLUTION – Approve co-option of Ruth Taylor - Proposed Cllr Carter, Seconded Cllr Collar Cllr Taylor joined the members for the remainder of the Agenda
18/05	CLERK’S REPORT & CORRESPONDENCE Internal Auditor recommendations, see Item 18/06. Banking application being progressed.
18/06	REVIEW INTERNAL AUDITORS REPORT AND RECOMMENDATIONS Current Risk Assessment document needs reviewing and widening in its focus
18/07	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER RESOLUTION – Approve payments - Proposed Cllr Carter, Seconded Cllr Garrod APPENDIX A Authoriser – Cllr Carter 18/07.1 – AGREE SIGNING OF AUDIT EXEMPTION CERTIFICATE RESOLUTION – Unanimous agreement, document signed By Clerk and Chairman 18/07.2 – REVIEW AND SIGN ANNUAL GOVERNANCE STATEMENT 2017/18 RESOLUTION – Unanimous agreement, document signed By Clerk and Chairman 18/07.3 – REVIEW AND SIGN ANNUAL ACCOUNTING STATEMENT 2017/18 RESOLUTION – Unanimous agreement, document signed By Clerk and Chairman
18/08	AGREE OUTLINE RESERVES POLICY RESOLUTION – Reserves Policy to be updated by Clerk and placed on website
18/09	REVIEW PROPOSED 4 YEAR PLAN – AGREE AMENDMENTS In light of the Financial position any new projects will require significant Grant funding, Cllr Porth suggested Tesco’s grant funding scheme, Cllr Taylor to manage Grant sourcing.

18/10	<p>REVIEW CURRENT PLANNING APPLICATIONS</p> <p>18/00511/VAR – NO OBJECTION in principle to the fitting of doors to improve the security, but OBJECT to the door type and material proposed.</p> <p>18/00439/VAR – NO OBJECTION.</p> <p>18/00414/FUL – OBJECT ON THE FOLLOWING GROUNDS – Visible from Permitted Right of Way and historical occurrence of effluent discharge into neighbouring ditch.</p> <p>Cllr Porth has agreed to provide an update on any determined planning applications within the Parish for the current month and to provide the Clerk an email confirming those details for inclusion in the resultant minutes.</p>
18/11	<p>RECEIVE UPDATE ON S106 FUNDS AS A RESULT OF WILSEY DEVELOPMENT</p> <p>Ongoing, Cllr Collar pursuing</p>
18/12	<p>CONSIDER ARRANGEMENTS FOR ARMISTICE DAY REMEMBRANCE CELEBRATION</p> <p>Proposed Exhibition with refreshments in the Village Hall after the Remembrance Service, Hall committee to organise event on 11 November 2018. Suggested memento and photographs to be provided by parish residents.</p>
18/13	<p>CONSIDER SPEAKERS FOR ANNUAL ASSEMBLY INCLUDING FIRST RESPONDER GROUP</p> <p>Expected speakers to include - Cllr Finch, Flood Action Group, Speedwatch, History Group, Tree Warden and Cllr Collar to invite the W.I.</p>
18/14	<p>RECEIVE UPDATE ON DAMAGED LAMP (A1017) AND LUMINOUS BOLLARD</p> <p>Cllr Collar has advised Suffolk County again under Ref 186576 that despite their site showing the Lamp as fixed it does indeed remain broken and in a potentially dangerous condition.</p>
18/15	<p>RECEIVE REPRESENTATIVES REPORT:</p> <p>a) Footpaths Various ongoing problems with Footpath No15 currently water-logged</p> <p>b) Flood Action Group Report – APPENDIX B</p> <p>C)Play Area Cllr Porth and Cllr Carter have prepared the area for inspection, due in May; removed the Willow tunnel to expose an area which could house an additional piece of play equipment; area surrounding benches seeded; hedge opposite Red Lion PH trimmed; rubbish cleared at Crunch Croft; area cleared for proposed new Bus Stop. Addendum – Damaged wire fence between play area and Water works has been secured, large / deep pit within fenced area remains a danger although it seems attempts are being made to make it safe.</p>
18/16	<p>RECEIVE DISTRICT COUNCILLORS REPORT</p> <p>APPENDIX - C</p>
18/17	<p>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA</p> <p>None at present</p>
18/18	<p>DATE OF NEXT MEETING – 01 MAY ANNUAL PARISH ASSEMBLY, 22 MAY ANNUAL COUNCIL MEETING (AGM), 10 JULY & 04 SEPTEMBER</p> <p>CLOSE – 9pm</p>

Signed.....Dated.....

APPENDIX A

Sturmer Parish Council Finance Statement 17 April 2018										
Receipts & Payments Cashbook Accounting										
Expenditure										
DATE	PAYEE	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
18/04/2018	Eon	Electricity charges	H15A1FD55B	BACS	00112616	457.50	21.79	435.71	Parish	6
18/04/2018	EALC	Subscriptions	9566	BACS	00112616	154.72	0.00	154.72	Parish	6
18/04/2018	Yvonne Morton	Internal Audit	2018Audit	BACS	00112616	50.00	0.00	50.00	Parish	6
18/04/2018	Sturmer Village Hall	Hire	75	BACS	00112616	24.00	0.00	24.00	Parish	6
18/04/2018	Employee	Expenses	Mileage+Park	BACS	00112616	26.50	0.00	26.50	Parish	4
18/04/2018	Employee	Salary	N/A	BACS	00112616	379.25	0.00	379.25	Parish	4
18/04/2018	HMRC	PAYE	N/A	BACS	00112616	46.80	0.00	46.80	Parish	4
TOTAL						£1,138.77	£21.79	£1,116.98		
Income										
DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
11-Apr-18	HMRC	PAYE Refund		BGC	00112616	357.17	0.00	357.17	Parish	4
13/04/2018	BDC	Street Cleaning		BGC	00112616	73.13	0.00	73.13	Parish	3
TOTAL						£430.30		£430.30		
Accounts		Balance								
Parish	00112616	£13,124.57		Signed _____ Date _____						
				Minute Item _____						

APPENDIX B

Dear Alan

Here is the update from SFAG for the next Parish Council meeting.

Unauthorised entrance to land adjoining Dearsley Barn

The bund has been altered to keep water in the field following the latest complaint from us that water and mud was running into Water Lane during the flood warning on 2 April.

We will look out for an appeal against the refusal of the application and send comments if one is received.

Electricity cable across Water Lane bridge

UK Power Networks seem to have changed their minds about moving the cable and now consider the plastic sleeve and sandbag added to the rusty end of the pipe carrying the cable is sufficient

Hope this helps.

Linda Bevan
Secretary
Sturmer Flood Action Group

APPENDIX C

District Councillor Report – Sturmer Parish Council 17th April 2018

£27 million of funding announced to improve rivers and lakes

The Water Environment Grant Scheme

The Water Environment Grant Scheme is part of the [Rural Development Programme for England \(RDPE\)](#). The scheme will provide £9 million in funding each year over the next three years to restore local ecosystems and to deliver substantial benefits to people and the environment.

The grant can pay for activities that meet the [scheme's objectives](#). These include:

- Creation and restoration of water-dependent habitats
- Restoring ecosystems in water-dependent habitats
- Managing the source of water pollution, especially diffuse pollution in rural areas
- Sustainable use of water resources
- Support for activities or events that help change agricultural practices to improve the water environment
- Carrying out feasibility studies for activities to tackle environmental problems in water-dependent habitats
- Buying machinery or equipment to carry out any of the above activities for your project

Who can apply: Charities (including not for profit organisations), Land Managers (Farmers, Foresters, Tenants, Landlords or Licensors) and Public bodies (Local Authorities, Parish Councils and National Park Authorities)

Maximum grant: £2 million **Deadline:** 11 May 2018

Find out more at: funding-investment.essex.gov.uk/

Town Hall seeks fellow 90-year-olds to celebrate birthday

Braintree District residents who share their birthday with Braintree Town Hall are being invited to help celebrate the local landmark as part of a special celebration. Residents who turn 90 in 2018, like the town hall, are being invited to a celebratory event on Wednesday, May 23 where they will be able to listen to a talk by Julien Courtauld as well as watch a screening of the opening of the town hall with a piece of birthday cake and a cup of tea. Residents who have or will turn 90 this year and would like to attend the special event on the morning of Wednesday, May 23 please register by calling 01376 557776 or emailing thc@braintree.gov.uk. The 90-year-olds can be accompanied by a family member or carer.

To coincide with the birthday celebrations a special 90th celebratory lunch – open to all - will take place on Saturday, June 2. Tickets cost £20 per person and include a locally sourced two course lunch, Prosecco or soft drink and tour of the building. All rooms will be available to view, including town hall artefacts. To book tickets please call 01376 557776.

Sign up for Essex for Communities

Are you struggling to attract funding for your organisation?

Why not visit, Essex for Communities, a funding database which can help you to find suitable grant funding opportunities that could help enable delivery of your projects; make you more resilient; or better help you to support your service users. You can sign up for **FREE** with just an email registration and you can search as many times as you like! Find out more at: funding-investment.essex.gov.uk/

Contd/...

Imported moisturiser seized at Stansted Airport



Trading Standards have seized 1000 cartons of Moisturising Cream which were being imported through Stansted Airport. The cream failed cosmetic safety legal requirements. Most importantly there was no name and address of a responsible person for the product within the EU, which is important for consumer confidence and making sure that the product is safe and meets stringent testing requirements. The goods were destined to be sold via Amazon. Following intervention, the retailer has withdrawn all other products from sale.

Regards
Cllr. Diana Garrod
Bumpstead Ward