#### **STURMER PARISH COUNCIL**

## Ian Brown Parish Clerk & Responsible Financial Officer Email: <u>sturmerpc@gmail.com</u>

Cllr Garrod

Cllr Porth

Present:

72 St. Edmunds Fields Dunmow Essex, CM6 2AN

**Cllr Mcleod Jones** 

# Minutes of the COUNCIL MEETING of STURMER PARISH COUNCIL held at STURMER VILLAGE HALL on TUESDAY 04<sup>th</sup> DECEMBER 2018 at 7:30 PM

Cllr Collar

Cllr Carter

Cllr Taylor

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18/93	NOTE APOLOGIES FOR ABSENCE
-	None
18/94	DECLARATION OF INTEREST FOR DECEMBER MEETING
	None declared
18/95	APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL ON TUESDAY 23 OCTOBER 2018
	<b>RESOLUTION</b> - Minutes adopted as a true record– Proposed Cllr Taylor, Seconded Cllr Carter
18/96	PUBLIC PARTICIPATION SESSION
	This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)
	None present
18/97	RECEIVE CLERK'S REPORT & NOTE CORRESPONDENCE
- 4 -	CORRESPONDENCE – Countryside magazines shared with the members
	LLOYDS BANK – Account closure form for signature
	Remaining matters to be covered by Agenda items
18/98	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER
10,50	<b>RESOLUTION</b> – Approve payments, Proposed Cllr Garrod, Seconded Cllr Carter – Appointed
	authoriser – Cllr Carter.
	November and December Finance Statement at APPENDIX A
18/99	REVIEW BUDGET TO INFORM 2019-2020 PRECEPT REQUEST
	<b>RESOLUTION</b> – Budget agreed at £10,960, Precept increase set at 10%
	Proposed Cllr Garrod, Seconded Cllr Taylor
18/100	REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS
	18/02029/FUL - Land At 11 Crunch Croft – Erect 2 storey, 3 bed house plus amend vehicle access
	NO OBJECTION
	18/01997/AGR - Application for prior notification of agricultural or forestry development - proposed agricultural
	building Land East of Water Lane
	OBJECTION – Building not appropriate for intended use; location inappropriate for its intended
	use; Agricultural use not proven; Area under 9 Hectares therefore not eligible for EU financial
	support.
18/101	RECEIVE REPRESENTATIVES REPORT:
	a) Footpaths
	FP5 not reinstated – CLERK to contact land owner
	18/101(a).i- CONSIDER ACTION TO REPLACE MISSING FP SIGN NEAR PEAR TREE LANE
	CLERK to report to Highways via online portal
	b) Flood Action Group
	Blocked gullies A1017 & B1061 (Water Lane) – CLERK to ACTION via Highways

	c) Play Area
	New graffiti appeared on roof underside of shelter
	d) Speedwatch
	Activity ceased until March 2019
18/102	RECEIVE DISTRICT & COUNTY COUNCILLORS REPORTS
	Dist Cllr Garrod report at APPENDIX B
18/103	RECEIVE UPDATE ON GRANT FUNDING APPLICATION(S)
	No further applications made at present
18/104	CONSIDER ADOPTION OF DRAFT ENVIRONMENTAL POLICY
-, -	<b>RESOLUTION</b> – Approve adoption and place on website – Proposed Cllr Porth, Seconded Cllr
	Carter
18/105	REVIEW ARRANGEMENTS FOR 2019 ELECTION AS A RESULT OF CLERK ATTENDING ELECTION BRIEFING
	Publication of election notice due 26 March with Election set for 02 May, this is known as the
	Purdah period. Candidates must submit their duly completed nomination forms to District
	Council in person to enable their being checked by election staff.
	Candidates receive a copy of the Electoral Register for electioneering purposes only.
	CLERK to forward complete EALC Toolkit to Cllrs
18/106	CONSIDER ADOPTION OF PARISH EMERGENCY PLAN 2018
	<b>RESOLUTION</b> – Approve adoption – Proposed Cllr Garrod, Seconded Cllr Carter
18/107	REVIEW LETTER FROM DUKESMEAD RE WOODLANDS SITE AND AGREE NEXT ACTION
	Letter of response outlining serious concerns and request for alternative options – CLERK to
	ACTION
	Submit membership application form and fee of £45 to the Open Spaces Society to enable the
	council availing themselves of the guidance offered by this organisation – CLERK to ACTION
18/108	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA
	Consider request for funding support from Dedham Vale AONB organisation
	Agree appointment of War Memorial working group – Cllr Mcleod-Jones and Cllr Collar
18/109	DATE OF NEXT MEETING – 22 JANUARY 2019 – CLOSE – 09:17pm

Signed......Date.....

#### **APPENDIX A**

Pocointe &	Payments Cashboo	ok Accounting								
Expenditur		SK Accounting								
DATE	PAYEE	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT	NET	Ccentre	Boy
	3 A&J Lighting	Monthly Mntenance	32267	DD	40527300	27.00			Parish	6
	B Employee	Salary	PAYE	FPO	40527300	341.00			Parish	4
20/11/2010					40027000	041.00	0.00	041.00		-
TOTAL						<u>£368.00</u>	<u>£4.50</u>	<u>£363.50</u>		
Income										
DATE	PAYER	DESCRIPTION	REMITTANC	ECq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Вох
TOTAL						<u>£0.00</u>		<u>£0.00</u>		
Accounts		Balance	1	_						
Parish	40527300	£15,964.99	-	Signed		Date				

sh Council Finance St	atement December 2018								
ayments Cashbook A	ccounting								
	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT			Box
	9001 Rowley Hill repair	32302	DD	40527300	101.40	16.90	84.50	Parish	6
Sturmer Village Hall	Hire	98	FPO	40527300	36.00	0.00	36.00	Parish	6
A&J Lighting	Monthly Maintenance	32376	DD	40527300	27.00	4.50	22.50	Parish	6
	Salary	PAYE	FPO	40527300	341.00	0.00	341.00	Parish	4
	Expenses	N/A	FPO	40527300	16.20	0.00			4
B Collar	Wreath	RBL	FPO	40527300	35.00	0.00	35.00	Parish	6
					<u>£556.60</u>	<u>£21.40</u>	<u>£535.20</u>		
PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
					<u>£0.00</u>		<u>£0.00</u>		
	Balance								
40527300	£15,408.39		Signed_			Date			
			Minute Item						
	Payments Cashbook A PAYEE A&J Lighting Sturmer Village Hall A&J Lighting Employee B Collar PAYER	Payments Cashbook Accounting   PAYEE DESCRIPTION   A&J Lighting 9001 Rowley Hill repair   Sturmer Village Hall Hire   A&J Lighting Monthly Maintenance   Employee Salary   Employee Expenses   B Collar Wreath   PAYER DESCRIPTION   Balance Balance	PAYEE DESCRIPTION INVOICE   A&J Lighting 9001 Rowley Hill repair 32302   Sturmer Village Hall Hire 98   A&J Lighting Monthly Maintenance 32376   Employee Salary PAYE   Employee Expenses N/A   B Collar Wreath RBL   PAYER DESCRIPTION REMITTANCE   PAYER DESCRIPTION REMITTANCE   B Image: Salary Image: Salary   Image: Salary Image: Salary Image: Salary   Image	Payments Cashbook Accounting INVOICE BACS   A&J Lighting 9001 Rowley Hill repair 32302 DD   Sturmer Village Hall Hire 98 FPO   A&J Lighting Monthly Maintenance 32376 DD DD   Employee Salary PAYE FPO   B Collar Wreath RBL FPO   B Collar Wreath RBL FPO   PAYER DESCRIPTION INCOLE ABJ   PAYE FPO FPO FPO   B Collar Wreath RBL FPO   PAYER DESCRIPTION REMITTANCE Cq No   PAYER DESCRIPTION Signed_ FPO   B Collar Internet Internet Internet   PAYER DESCRIPTION REMITTANCE Cq No   Internet Internet Internet Internet Internet   Internet Internet Internet Internet Internet Internet   Internet Internet Internet Internet Internet Internet Internet   Inten	Payments Cashbook Accounting INVOICE BACS ACCOUNT   A&J Lighting 9001 Rowley Hill repair 32302 DD 40527300   Sturmer Village Hall Hire 98 FPO 40527300   A&J Lighting Monthly Maintenance 32376 DD 40527300   Employee Salary PAYE FPO 40527300   Employee Salary PAYE FPO 40527300   B Collar Wreath RBL FPO 40527300   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT   Mothly Andread International Account International Account International Account   Mayments International Account International Account International Account International Account   Mayments International Account International Account International Account International Account   Mayments International Account International Account International Account International Account   Mayments International Account	Payments Cashbook Accounting   INVOICE   BACS   ACCOUNT   GROSS     A&J Lighting   9001 Rowley Hill repair   32302 DD   40527300   101.40     Sturmer Village Hall   Hire   98   FPO   40527300   36.00     A&J Lighting   Monthly Maintenance   32376   DD   40527300   36.00     A&J Lighting   Monthly Maintenance   32376   DD   40527300   341.00     Employee   Salary   PAYE   FPO   40527300   36.00     B Collar   Wreath   RBL   FPO   40527300   35.00     B Collar   Wreath   RBL   FPO   40527300   35.00     FPO   40527300   35.00   16.20   16.20   16.20     B Collar   Wreath   RBL   FPO   40527300   35.00     FPO   DESCRIPTION   REMITTANCE   Cq No   ACCOUNT   GROSS     GROSS   GROSS   GROSS   GROSS   16.20   16.20   16.20     GROSS   G	Payments Cashbook Accounting   INVOICE   BACS   ACCOUNT   GROSS   VAT     A&J Lighting   9001 Rowley Hill repair   32302 DD   40527300   101.40   16.90     Sturmer Village Hall   Hire   98   FPO   40527300   36.00   0.00     A&J Lighting   Monthly Maintenance   32376   D   40527300   341.00   0.00     Employee   Salary   PAYE   FPO   40527300   36.00   0.00     Employee   Salary   PAYE   FPO   40527300   341.00   0.00     Employee   Expenses   N/A   FPO   40527300   35.00   0.00     B Collar   Wreath   RBL   FPO   40527300   35.00   0.00     Image: Salary   PAYE   FPO   40527300   35.00   0.00     B Collar   Wreath   RBL   FPO   40527300   35.00   0.00     Image: Salary   PAYE   FPO   40527300   5.01   1.10   1.10 <t< td=""><td>Payments Cashbook Accounting INVOICE BACS ACCOUNT GROSS VAT NET   A&amp;J Lighting 9001 Rowley Hill repair 32302 D0 40527300 101.40 16.90 84.50   Sturmer Village Hall Hire 98 FPO 40527300 27.00 4.50 22.50   Employee Salary PAYE FPO 40527300 341.00 0.00 341.00   Employee Salary PAYE FPO 40527300 35.00 0.00 36.00   B Collar Wreath RBL FPO 40527300 35.00 0.00 36.00   B Collar Wreath RBL FPO 40527300 35.00 0.00 35.00   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   Motion Image: State Sta</td><td>Payments Cashbook Accounting   INVOICE   BACS   ACCOUNT   GROSS   VAT   NET   Ccentre     PAYEE   DESCRIPTION   INVOICE   BACS   ACCOUNT   GROSS   VAT   NET   Ccentre     A&amp;J Lighting   9001 Rowley Hill repair   32302   DD   40527300   101.40   16.90   84.50   Parish     Sturmer Village Hall   Hire   98   FPO   40527300   36.00   0.00   36.00   Parish     A&amp;J Lighting   Monthly Maintenance   32376   DD   40527300   341.00   0.00   341.00   Parish     Employee   Salary   PAYE   FPO   40527300   36.00   0.00   35.00   Parish     Employee   Expenses   N/A   FPO   40527300   35.00   0.00   35.00   Parish     B Collar   Wreath   RBL   FPO   40527300   35.00   0.00   35.00   Parish     PAYER   DESCRIPTION   REMITTANCE   Cq No   ACCOUNT   GROSS</td></t<>	Payments Cashbook Accounting INVOICE BACS ACCOUNT GROSS VAT NET   A&J Lighting 9001 Rowley Hill repair 32302 D0 40527300 101.40 16.90 84.50   Sturmer Village Hall Hire 98 FPO 40527300 27.00 4.50 22.50   Employee Salary PAYE FPO 40527300 341.00 0.00 341.00   Employee Salary PAYE FPO 40527300 35.00 0.00 36.00   B Collar Wreath RBL FPO 40527300 35.00 0.00 36.00   B Collar Wreath RBL FPO 40527300 35.00 0.00 35.00   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   PAYER DESCRIPTION REMITTANCE Cq No ACCOUNT GROSS VAT NET   Motion Image: State Sta	Payments Cashbook Accounting   INVOICE   BACS   ACCOUNT   GROSS   VAT   NET   Ccentre     PAYEE   DESCRIPTION   INVOICE   BACS   ACCOUNT   GROSS   VAT   NET   Ccentre     A&J Lighting   9001 Rowley Hill repair   32302   DD   40527300   101.40   16.90   84.50   Parish     Sturmer Village Hall   Hire   98   FPO   40527300   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#### APPENDIX B

### District Councillor Report – Sturmer Parish Council 4<sup>th</sup> December 2018

#### Update on Highway requests for Sturmer

Jasmine Wiles has updated me on the current requests for Sturmer.

The bus shelter has now been added to this year's programme as the LHP had some cost savings so hopefully will be installed by the end of March.

In relation to both other LHP Scheme requests these are still in the validation process.

#### Local Plan set for Autumn Examination

Revisions to the Braintree, Colchester and Tendring Councils' Garden Community proposals are expected to go before the Government's Planning Inspector in the Autumn of 2019, it has been announced.

In September the three Councils, working in partnership with Essex County Council, renewed their support for the Garden Community approach for the long-term provision of homes and jobs, and last month had the green light for their approach to gathering the evidence required. This followed the Inspector's initial findings in June.

It had been planned that additional evidence would be assessed by Council committees in Spring 2019 before going back to examination in the Summer of 2019. However due to the tight timescales involved to allow any revisions to be agreed by each Council, it has now been agreed that this will be moved to after the election period, with the examination likely to take place in October.

A spokesperson for the North Essex Councils said: "One of the key pieces of work being undertaken is a sustainability appraisal which is effectively a piece of work looking at the environmental impacts of the proposals in comparison to other potential sites, and varying sizes of development. This is something which we will be consulting on with the public in the new year.

"This has meant we are working to a very tight timescale and, as the Inspector has rightly identified, while we are under pressure to ensure a sound Local Plan is in place, it is critical that the evidence base that is being produced is the most comprehensive and thorough possible and there is sufficient time built into the programme to allow for constructive local engagement and then for councillors to consider the findings through our various committees. Moving the inspection to the autumn will allow us to do this."