

COVID-19 PUBLIC HEALTH EMERGENCY – VIDEO CONFERENCING MINUTES

STURMER PARISH COUNCIL

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Minutes of the **MEETING** of **STURMER PARISH COUNCIL** held via **VIDEO-CONFERENCE CALL** on **TUESDAY 21 JULY 2020** at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Choat Cllr Jones

Members of the public

20/29	NOTE APOLOGIES FOR ABSENCE None given
20/30	DECLARATION OF INTEREST FOR JULY MEETING None declared, Cllr Garrod did suggest she may have to declare an interest in Item 20/41(a) depending on the discussion
20/31	APPROVE MINUTES OF MEETING HELD ONLINE ON TUESDAY 09 JUNE 2020 RESOLUTION – Minutes adopted as true record, Proposed Cllr Carter, Seconded Cllr Collar
20/32	RECEIVE PRESENTATION FROM CAROLE JONES ON DEFIBRILLATORS Two major options to consider, Managed or Unmanaged, units that self monitor and report automatically and are monitored by a third party/company versus a unit monitored and managed, ideally weekly, by a member of the community. Further options include self installation including electrical connection versus a fully installed unit. Locked or unlocked cabinets and view-screen to help guide those administering CPR. Additional considerations include rental versus outright ownership, the cost of battery and pad replacement plans and proposals to deal with power outages. See Item 20/42
20/33	PUBLIC PARTICIPATION SESSION <i>This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)</i> None presented
20/34	DISTRICT AND COUNTY CLLRS REPORT(S) Full report at APPENDIX A
20/35	RECEIVE CLERK'S REPORT & NOTE CORRESPONDENCE Sovereign Play to deliver new play equipment Thursday 23 July Land owner aware of the tree limbs fallen or leaning across the river and FP3 Local Government Association review and consultation of the Code of Conduct worthy of members engagement
20/36	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER 20/36(i) – APPROVE CLERK TO MAKE PAYMENTS DURING AUGUST RESOLUTION – Agree Finance statement and Approve Clerk make payments during August, Proposed Cllr Choat, Seconded Cllr Collar. Cllr Carter to Authorise payments Finance statement at APPENDIX B
20/37	REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS/APEALS None to consider, members advised they may have to convene Planning meeting during August if any do arise

20/38	<p>CONSIDER REQUIREMENTS FOR THE SAFE RE-OPENING OF THE POCKET PARK, CONFIRM DECISION Proposed to print three posters, see attached at APPENDIX C. Risk Assessment to be reviewed by Cllr Porth and Cllr Carter and posted on the parish council website once completed RESOLUTION – Agreement to re-open the Pocket Park once the new equipment is installed, signs installed and risk assessment completed, Proposed Cllr Garrod, Seconded Cllr Jones Cllr Porth happily confirmed Blackrock have released the Eleemosynary Charity funds, £449.03 is on its way to the Clerk</p>
20/39	<p>CONSIDER SUGGESTION FOR THE POSSIBLE SITEING OF A DEDICATED PC NOTICEBOARD ON THE VILLAGE HALL The suitable Site for the Defibrillator may dictate position for any Noticeboard. Suggested remove plastic pocket dispenser board and replace with a lockable PC Noticeboard with indication on front of Hall advising location of the PC Noticeboard. Cllr Porth and Carter to measure space available. CLERK to price options</p>
20/40	<p>RECEIVE UPDATE ON WAR MEMORIAL BASE/SURROUND WORKS AND POTENTIAL ADDITIONAL WORKS Challenge with blocked pipe at the War Memorial location, area has unknown ownership. pipe run requires attention once ownership and liability is established. CLERK to contact ECC seeking ownership detail from the Definitive Map, Cllr Carter to provide Land Registry data</p>
20/41	<p>RECEIVE REPRESENTATIVES REPORT: a) Footpaths – Update on FP3 – Cllr Choat- Highways confirmed intention to repair riverbank. Landowner alerted to fallen and leaning tree limbs adjacent to FP3 along the riverbank b) Flood Action Group – Cllr Carter,- Property protection doors fitted, additional properties receiving flood prevention surveys c) Play Area – Awaiting installation of new DDA equipment from Sovereign, due this week d) Parish Maintenance – Contractor due to complete additional pathway/verge cut during August</p>
20/42	<p>RECEIVE UPDATE ON DEFIBRILLATOR INSTALLATION – AGREE NEXT ACTION Whilst cost considerations are important a managed Defibrillator provides a sustainable option Village Hall Management Committee agreed site on the front of building for the Defibrillator Council to urgently consider costed unit options to enable Cllr Garrod to submit funding application Ongoing costs to be included in future budgeting considerations</p>
20/43	<p>APPROVE REVIEW OF STANDING ORDERS DURING AUGUST AND ANY AMENDMENTS TO BE DISCUSSED AT THE SEPTEMBER PC MEETING Members to review current document and bring any comments to the September meeting</p>
20/44	<p>BRIEFLY REVIEW THE DUKESMEAD PRESENTATION AND AGREE NEXT STEPS FOR THE VG52/WOODLANDS HOTEL SITE PROJECT Appealing design, some concerns raised over potential materials and longevity Cllr Porth recommended appointment of Land Agent to act on behalf of the parish council in negotiations with the Developer’s agent Cllr Garrod moved the Motion to appoint Mark Catley of Cheffins, unanimous agreement RESOLUTION – Approve appointment of Mark Catley of Cheffins, Proposed Cllr Garrod, Seconded Cllr Collar CLERK to ACTION</p>
20/45	<p>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA On-going matters to remain on the Agenda</p>
20/46	<p>DATE OF NEXT MEETING – 01 SEPTEMBER – CLOSE 8:47pm</p>

Signed.....Date.....

APPENDIX A

District Councillor's Report 21st July 2020 to Sturmer Parish Council (Cllr. Diana Garrod - Bumpstead Ward)

Fortnightly Garden Waste Collections Resume

The garden waste collection service will return to a fortnightly collection cycle from week commencing Monday 13th July. This decision has been taken following the announcement of the latest government guidance and the current information on the progress of coronavirus (COVID-19). We are asking residents to continue to disinfect bin handles and wash their hands each time the bin is put out and taken back in.

Changes to Shielding Guidance from 6th July

From this Monday 6 July, the government advice to people who are shielding will change.

- People may, if they wish, meet in a group of up to 6 people outdoors, including people from different households, while maintaining strict social distancing.
- People no longer need to observe social distancing with other members of their household.
- In line with the wider guidance for single adult households (either an adult living alone or with dependent children under 18) in the general population, people may from this date, if they wish, also form a 'support bubble' with one other household. All those in a support bubble will be able to spend time together inside each other's homes, including overnight, without needing to socially distance.

Reopening of Community Centres, Village Halls & other Multi-use Buildings from 4th July

Community centres and other multi-use community facilities can reopen from 4th July, as long as certain measures are put in place to keep your employees and customers safe. The government has produced "**COVID-19: Guidance for the safe use of multi-purpose community facilities**" to help community facility operators keep staff and customers as safe as possible. The announcement states that premises should only be reopened once a risk assessment is completed and you are confident that you can manage the risks. It's important that you take the necessary steps to become COVID-19 secure in line with current **Health and safety legislation**. If you need help and support, please contact the economic development team at: ecodev@braintree.gov.uk or call them on 01376 552525. Your query will then be answered by economic development, environmental health or licensing, depending on the nature of the enquiry.

Local Plan Update

After receiving the letter from the Planning Inspector back in May we asked the Planning Inspector to recommend main modifications that would make the Plan sound and legally compliant. These modifications will be discussed at a meeting of our Local Plan Sub Committee on July 16th and documents can be found on the BDC website. It will then be discussed again at a meeting of Fully Council on 27th July. These meetings can be viewed live or at a later date via YouTube.

Local Road Closures

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) – Temporary Traffic Regulation Orders:

Intended closure of Rowley Hill, The Street, Sturmer Road, Baythorne End, due to commence on 22nd July 2020 for 7 night. The closure is required for the safety of the public and workforce while Essex County Council undertakes stud installation 20/21. Closure 20:00 – 05:00.

Intended closure of Water Lane, Kedington Road, Sturmer due to commence on 23rd November 2020 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes investigation works, core holes and trial holes.

Cllr. Diana Garrod

District Councillor - Bumpstead Ward

Sturmer Parish Council

sturmerpc@gmail.com 01371 871641

In line with government guidelines for COVID 19 this play area will open *date to be confirmed*. The Parish Council are not cleaning the equipment, although regular safety checks are being carried out. Please adhere to the following guidelines for your safety and the safety of others.

Please report any defects using the contact details above



	<p>Be aware of the need for social distancing and give other playground users space.</p> <p>Do NOT use the play area if you or a member of your family have coronavirus symptoms or are self-isolating.</p>
	<p>Remember use hand sanitiser regularly and consider wiping high touch areas before and after use.</p> <p>Remind children not to put their mouths on equipment or put their hands near their face.</p>
	<p>If this play area is busy, please come back later.</p> <p>This is shared equipment your health and safety is your responsibility.</p>
	<p>Do not consume food or drink in the play area.</p>
	<p>Please dispose of your litter properly or take it home (this includes the disposal of gloves, face masks or any other PPE)</p>

Please be aware that the Parish Council may close the playgrounds at any time for cleaning, or if they are being misused, or if Government advice changes.



