

## STURMER PARISH COUNCIL



Ian Brown  
Parish Clerk & Responsible Financial Officer  
Email: [sturmerpc@gmail.com](mailto:sturmerpc@gmail.com)

72 St. Edmunds Fields  
Dunmow  
Essex, CM6 2AN

Minutes of the **COUNCIL MEETING** of **STURMER PARISH COUNCIL** held at **STURMER VILLAGE HALL** on **TUESDAY 13<sup>TH</sup> MARCH 2018** at **7:30 PM**

Present: Cllr Garrod Cllr Porth Cllr Collar Cllr Carter Cllr Mcleod-Jones

### MINUTES

<b>17/163</b>	<b>NOTE APOLOGIES FOR ABSENCE</b> None
<b>17/164</b>	<b>DECLARATION OF INTEREST FOR MARCH MEETING</b> None
<b>17/165</b>	<b>APPROVE MINUTES OF MEETING AT STURMER VILLAGE HALL TUESDAY 09 JANUARY AND 26 FEBRUARY AT STURMER GARDEN CENTRE 2018</b> RESOLUTION – Minutes approved - Proposed Cllr Mcleod-Jones, Seconded Cllr Carter
	<b>PUBLIC PARTICIPATION SESSION</b> This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person) NONE
<b>17/166</b>	<b>CONSIDER VACANCY APPLICATION(S) AND RECEIVE VERBAL INTRODUCTION FROM APPLICANTS</b> Received presentation from Applicant 1 for future consideration
<b>17/167</b>	<b>CLERK'S REPORT &amp; CORRESPONDENCE</b> Covered in Agenda items
<b>17/168</b>	<b>FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER AGREE CLERK TO PAY ACCOUNTS DURING MARCH PRE YEAR END.</b> RESOLUTION – Approve payments - Proposed Cllr Carter, Seconded Cllr Mcleod-Jones APPENDIX A <b>17/168.1 AGREE APPLICATION TO OPEN COMMUNITY ACCOUNT WITH BARCLAYS BANK</b> RESOLUTION – Approved – Proposed Cllr Collar, Seconded Cllr Mcleod-Jones
<b>17/169</b>	<b>AGREE OUTLINE RESERVES POLICY</b> Clerk outlined reserves types with indication of values to enable further consideration
<b>17/170</b>	<b>REVIEW PROPOSED 4 YEAR PLAN – AGREE AMENDMENTS</b> Defer to next meeting to allow for further consideration
<b>17/171</b>	<b>REVIEW CURRENT PLANNING APPLICATIONS</b> 18/00296/FUL – The Spinney – NO OBJECTION – CLERK to ACTION 18/00410/FUL – 5 Abbots Cottages – NO OBJECTION – CLERK to ACTION

<b>17/172</b>	<b>RECEIVE UPDATE ON S106 FUNDS AS A RESULT OF WILSEY DEVELOPMENT</b> Ongoing, Cllr Collar pursuing
<b>17/173</b>	<b>CONSIDER REQUEST FROM RUNNERS FOR EVENT ON STURMER COMMON</b> RESOLUTION – Unanimous agreement for use by the organisers of the event as START/FINISH and water table
<b>17/174</b>	<b>CONSIDER SITE FOR NEW BUS SHELTER</b> Suggested siting of new Bus Stop diagonally opposite existing stop in The Street, Cllr Garrod to progress matter via Highways
<b>17/175</b>	<b>CONSIDER REJOINING THE BRAINTREE ASSOCIATION OF LOCAL COUNCILS</b> RESOLUTION – Unanimous agreement – CLERK to ACTION
<b>17/176</b>	<b>AUTHORISE DISPLAY OF PC ARCHIVE MATERIAL AT FORTHCOMING RIVER STOUR FESTIVAL</b> RESOLUTION – Agreed – Proposed Cllr Porth, Seconded Cllr Collar
<b>17/177</b>	<b>RECEIVE REPRESENTATIVES REPORT:</b> <b>a) Footpaths</b> Pressure being kept on Highways by Cllr Mcleod-Jones to complete reported works. <b>b) Flood Action Group</b> Group submitted comment to Planning on Dearsley Barn planning. <b>C )Play Area</b> Tidied area, cleared overhanging branches, bench seat exposed concrete feet covered with soil, matter for consideration - removal of a tree would create space for a swing.
<b>17/178</b>	<b>RECEIVE UPDATE ON DAMAGED LAMP (A1017) AND LUMINOUS BOLLARD</b> Reported to St Edmundsbury Council for urgent attention
<b>17/179</b>	<b>PLAY AREA – AGREE THE FOLLOWING:-</b> <b>17/179.1 AGREE PRELIMINARY ACTIONS TO PREPARE PLAY AREA FOR INSPECTION</b> No particular action required <b>17/179.2 APPOINT PLAY AREA INSPECTOR</b> RESOLUTION – Unanimous agreement to appoint RospaPlaysafety – CLERK to ACTION
<b>17/180</b>	<b>RECEIVE DISTRICT COUNCILLORS REPORT</b> APPENDIX B
<b>17/181</b>	<b>ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT AGENDA</b> Bus Shelter update Damaged Bollard Wilsey development
<b>17/182</b>	<b>DATE OF NEXT MEETING – PROPOSAL FOR DATE FORMULA – CLOSE</b> Parish Council Meeting – 17 APRIL Annual Parish Assembly – 01 MAY Annual Council Meeting (AGM) 22 MAY – Election of Chairman Close – 8:52pm

Signed..... Date.....

## APPENDIX A

Sturmer Parish Council Finance Statement 13 March 2018										
Receipts & Payments Cashbook Accounting										
Expenditure										
DATE	PAYEE	DESCRIPTION	INVOICE	BACS	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
13-Mar-18	Employee	Expenses	Mileage	BACS	00112616	16.20	0.00	16.20	Parish	4
13-Mar-18	L Bevan	History Group fee	N/A	BACS	00112616	5.00	0.00	5.00	Parish	6
28-Mar-18	Employee	Salary	PAYE	BACS	00112616	379.25	0.00	379.25	Parish	4
<b>TOTAL</b>						<b>£400.45</b>	<b>£0.00</b>	<b>£400.45</b>		
Income										
DATE	PAYER	DESCRIPTION	REMITTANCE	Cq No	ACCOUNT	GROSS	VAT	NET	Ccentre	Box
<b>TOTAL</b>						<b>£0.00</b>		<b>£0.00</b>		
Accounts	Balance									
Parish	00112616	£13,414.55	Signed _____ Date _____							
			Minute Item _____							

## APPENDIX B

### Sturmer Parish Council Meeting Tuesday 13<sup>th</sup> March 2018

#### Report from Cllr. Diana Garrod (District Councillor – Bumpstead Ward)

##### **Warning issued to businesses after reports of scam attempts involving bogus council officers**

Businesses are being alerted to a new licensing fee scam which has been attempted in the Braintree District and other parts of Essex.

It involves fraudsters posing as council licensing officers at businesses such as off licences and asking for their annual fee to be paid in cash or over the phone.

The bogus officers can be very convincing and have correct details such as the exact amount of the fee and the names of actual council officials.

Braintree District Council is reminding businesses that officers will always carry official ID, and will never ask for instant payment by cash or even by card. Requests for payment will always be made in writing, and official payments will be made at a Council office or via the Council's online system.

If in doubt then please call our team on 01376 557823 to verify the identity of the person in front of you. If they are genuine they will be happy to wait while you do so."

Anyone who suspects they have been a victim of this type of fraud, or an attempt, is asked to save any CCTV they may have of the incident and inform Essex Police on 101 and Action Fraud on 0300 123 2040.

#### **Fake Cosmetics Intercepted at Stansted Airport**

A small team of Trading Standards officers working at Stansted Airport intercepted a consignment of counterfeit MAC-branded cosmetics.

The shipment was described on legal import documents as 'Lipstick' but on opening officers found product branded as MAC foundation. Packaging was poor - including cheaply formed and badly fitted plastic caps - and air gaps were visible inside glass bottles.

Genuine MAC products are made in Canada, but these inferior fakes were produced in China.

The importing entrepreneur will be receiving a visit from Trading Standards authorities where he is based. The goods have also been confiscated.

### **Stansted Airport – Investing for the Future**

MAG have ambitious plans which will see a £600 million transformation of the airport including a new terminal for arriving passengers. Stansted is expected to serve 35 million passengers a year by the early 2020s. It is anticipated that it will enable MAG to double their contribution to the region's economy to £2 billion a year.

Stansted Airport College is opening in September 2018 for full-time courses and apprenticeships. This is being led by Harlow College and is a unique opportunity for people to get on the first rung of the career ladder within the aviation industry.