

# Sturmer Parish Council

**IAN BROWN**  
Parish Clerk (Locum)  
& Acting Responsible Financial Officer  
Email: [sturmerpc@gmail.com](mailto:sturmerpc@gmail.com)

**72 ST. EDMUNDS FIELDS**  
**GREAT DUNMOW**  
**ESSEX CM6 2AN**  
**Tel: 01371 871 641**

Minutes of the meeting of the STURMER PARISH COUNCIL held in the STURMER VILLAGE HALL at 7:30pm on Tuesday 04<sup>th</sup> APRIL 2017

Present: Cllr Garrod (Chair) Cllr Carter Cllr Naylor  
Cllr Porth Cllr Collar

<b>17/01</b>	<b>DECLARATION OF INTEREST FOR FEBRUARY MEETING</b>
	None
<b>17/02</b>	<b>APOLOGIES</b>
	Cllr Mcleod-Jones
<b>17/03</b>	<b>MINUTES OF THE MEETING HELD 21 FEBRUARY 2017</b>
	Adoption Proposed Cllr Carter, Seconded Cllr Naylor
<b>17/04</b>	<b>CLERKS REPORT AND CORRESPONDENCE</b>
	GRASS CUTTING - Signed contract for "village area" grass cutting, awaiting confirmation from second contractor for grass cutting at Sturmer Common
	BANK - Received CHIP & PIN device from Bank, letter prepared for all mandate signatories to sign for closure of savings account and funds transferred to current account
	AUDIT – Papers received, end of year accounts being prepared, Yvonne Morton appointed as external auditor
<b>17/05</b>	<b>ADOPT REVISED NALC FINANCIAL REGULATIONS</b>
	ADOPTION agreed by all members
<b>17/06</b>	<b>FINANCE – FEBRUARY FINANCIAL STATEMENT</b>
	Finance report attached to these minutes Adoption Proposed Cllr Garrod, Seconded Cllr Naylor
<b>17/07</b>	<b>FLOOD ACTION GROUP PRESENTATION</b>
	ECC Flood Risk Management group presented overview of the scope of works they cover, including limits on their responsibilities plus significant grant funding available until 2020. Successful grant applications receive the funds prior to work commencing.

	<p>The local Flood Action Group presented overview of perceived flooding problem involving Water Lane and proposed solution(s). Members of the public expressed both interest and concerns; a suggestion being to take alternative action to “stop the river flooding”.</p> <p>A member sought assurance this proposed Flood Action Group project will actually stop the localised flooding.</p> <p>The parish council were being asked to consider adoption of all on-going maintenance costs of the “system” if the project went ahead.</p> <p><b>RESOLUTION</b> – Council agreed to contribute £500 towards the cost of initial “LEVELS ASSESSMENT” (pre flood alleviation project grant application process) along with a contribution towards these costs of £350 raised by the FAYRE.</p>
<b>17/08</b>	<b>OUTSIDE GYM EQUIPMENT REPORT</b>
	Three quotes are to be sought for the supply and installation of a single cycle plus ground surfacing.
<b>17/09</b>	<b>DOCUMENT ARCHIVE UPDATE</b>
	<p>An additional filing cabinet is to be installed at the village hall, concerns raised over ERO level of service, costing and availability – CLERK to confirm ERO status.</p> <p>Proposed certain historical records, such as Minute record books, be better kept “to hand” – CLERK to enquire of NALC/SLCC regulations.</p>
<b>17/10</b>	<b>FOOTPATH REVIEW</b>
	In Cllr Mcleod-Jones absence it was agreed to defer this item to the next available meeting.
<b>17/11</b>	<b>PLANNING APPLICATIONS</b>
	None to comment upon
	Council’s NO OBJECTION comment to the RED LION proposals is not showing on the District website
	Cllr Collar is no longer receiving Planning updates from BDC, suggested she contacts BDC Planning to enquire
<b>17/12</b>	<b>DISTRICT COUNCILLORS REPORT</b>
	BDC - Chief Executive is standing down
	HAVERHILL FORUM – New proposed light railway scheme circulated
	BDC – New committee being formed to Assess and Monitor the Standards and Compliance of Parish Councils
<b>17/13</b>	<b>ITEMS OF REPORT</b>



Sturmer Parish Council APRIL Finance Statement 2017

DATE	PAYEE	DESCRIPTION	INVOICE	Cq Number	ACCOUNT	GROSS	VAT	NET	Ccentre
04-Apr-17	EALC	Training	7216	000757	00112616	75.00	0.00	75.00	Parish
04-Apr-17	Employee	Expenses	PO/Mileage	000758	00112616	30.90	0.00	30.90	Parish
04-Apr-17	Employee	Salary	PAYE	000759	00112616	230.00	0.00	230.00	Parish
04-Apr-17	D. Garrod	Stationary	WH Smith	000760	00112616	169.97	0.34	169.63	Parish
<b>TOTAL</b>						<b>505.87</b>		<b>£505.53</b>	
<b>Accounts</b>		<b>Balance</b>							
Parish	00112616	£9,147.27		Signed _____		Date _____			
Savings	07172886	£7,660.82							
<b>VAT Acc</b>									
£476.20				Minute Item _____					
<b>Income</b>									