

# Sturmer Parish Council

IAN BROWN  
 Parish Clerk (Locum)  
 & Acting Responsible Financial Officer  
 Email: sturmerpc@gmail.com

72 ST. EDMUNDS FIELDS  
 GREAT DUNMOW  
 ESSEX CM6 2AN  
 Tel: 01371 871 641

Minutes of the meeting of the Sturmer Parish Council held in the Sturmer Village Hall at 7:30pm on Tuesday 24<sup>th</sup> JANUARY 2017

Present: Cllr Garrod (Chair) Cllr Carter Cllr McLeod-Jones Cllr Naylor  
 Cllr Porth Cllr Collar  
 Members of the public

<b>17/01</b>	<b>DECLARATION OF INTEREST FOR JANUARY MEETING</b>
	None
<b>17/02</b>	<b>APOLOGIES</b>
	None
<b>17/03</b>	<b>MINUTES OF THE MEETING HELD 13 DECEMBER 2016</b>
	Proposed Cllr Carter, Seconded Cllr McLeod-Jones
<b>17/04</b>	<b>CLERK &amp; RFO</b>
	Council <b>RESOLVED</b> to appoint Mr. Ian Brown as LOCUM Clerk & Responsible Financial Officer – Proposed Cllr. McLeod-Jones, Seconded Cllr. Naylor
	Clerk to liaise with Records Office re. archive of records
<b>17/05</b>	<b>CLERKS REPORT AND CORRESPONDENCE</b>
	None due to recent resignation of Clerk
<b>17/06</b>	<b>FINANCE</b>
	Full annual report being compiled by Locum
	Full Council <b>RESOLVED</b> to pay Sturmer Village Hall Hire fee Invoice 34 dated 31/12/16 for £24.00, see Cq000752
	2017/18 Budget agreed, Precept request signed by Clerk & Chair
	Reduction of reserves – proposed Cllr McLeod-Jones, Seconded Cllr Porth
<b>17/07</b>	<b>PLANNING</b>
	Clerk to circulate Planning applications to members, all members invited to sign up to receive regular updates direct from BDC website.
	Tree Warden reported on the “Spinning Wheel site”
<b>17/08</b>	<b>OPEN SPACES</b>
	Pocket Park – POLICE still not responded
	Village Sign – Grateful thanks to Sturmer Nurseries for their invaluable assistance
	Action Plan – <b>RESOLVED</b> to remain as per 2016 mandate, Proposed Cllr Porth,

	Seconded Cllr Carter.
	PC Documentation – Cllr. Porth compiling PC document list in preparation for PC presentation to Records Office for their archive. Clerk to liaise. Meanwhile known assets to appear on PC website - Cllr Naylor & Cllr Porth.
	Gate Key Holders confirmed – Lock 1 Cllr Porth & Cllr Carter, Lock 2 Environment Agency.
<b>17/09</b>	<b>POLICY</b>
	To be updated
<b>17/10</b>	<b>DISTRICT COUNCILLORS COMMUNITY GRANT</b>
	Dist Cllrs awaiting suggestions from PC
<b>17/11</b>	<b>TRANSPARENCY CODE</b>
	Website progressing, <b>RESOLVED</b> Cllr Naylor remain website Admin, Proposed Cllr. Carter, Seconded Cllr. Porth
<b>17/12</b>	<b>DISTRICT COUNCILLORS REPORT</b>
	Nothing to report at this time
<b>17/13</b>	<b>PUBLIC OPEN FORUM</b>
	Essex Records Office have service desk at Saffron Walden Library
<b>17/14</b>	<b>DATE OF NEXT MEETING &amp; CLOSE</b>
	21 FEBRUARY 2017
	Close 9:21pm

Signed.....

Dated.....

