

Sturmer Parish Council.

Minutes of a meeting held on Tuesday 28th June 2016 Sturmer Village Hall at 7:30pm

Present:

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Cllrs. David Porth (Chair), Barbara Collar (Vice-Chair), Diana Garrod, Kate Mcleod- Jones. Acting Clerk Jo Porth

Sturmer Parishioners, Linda Bevan, Alan Carter, Paul Sadler.

Sturmer Parish Council.

1. Apologies

None received.

Absent

Braintree District Councillor Robert Bolton.

2. Motion to co-opt new councillor

Chair moved to co-opt Alan Carter to Sturmer Parish Council.

All councillors supported this proposal. Alan Carter signed the Declaration of Office and agreed to observe the Code of Conduct.

Alan Carter was invited to join other Councillors at the table.

3. Minutes of the meeting held on 10th May 2016

Minutes had been circulated and were signed as correct.

4. Declaration of interests matters personal and prejudicial relating to agenda items.

Chair stated as agenda was extremely long this matters be declared before discussing agenda items.

5. Matters arising.

1. (a) A.1017, Hill Lane, Water Lane, Coupals Road, Section 106 agreement for village lay-by.

Vice Chair informed that the contracts for work to the lay-by had gone out, at present Simon Walker away, Chair stated that Parish

Council would like to see plans of the proposal. Vice- chair to email for information.

Footpath junction Hill Lane/ A.1017 Vice-chair stated that information from Matthew Valentine this matter has gone for consideration.

Coupals Road potholes on Essex side need to be reported again to Essex County Highways.

2. (b) Footpaths and play area. ROSPA report.

Chair reported incursion onto railway line walk by residents of 9, Crunch Croft, Sturmer. Owner has removed footbridge/plank placed across to amenity walk ditch. Chair and Vice- chair to meet with the owner to discuss.

Fallen tree lying across Stour Brook near footpath to Lion Meadow has been reported to Environment Agency. Incident number 1448172. Sturmer Flood Action Group have also reported fallen tree.

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5 (b)

(c)

ROSPA any risks listed are all low level. Discussion on dealing with any algae forming on safety tiles, require pressure washing.

Alan to cut back overgrown foliage on amenity walk. Flood Action Group update.

Flood Action Group had written to Dan Fitzgerald, Radford group who are developing the Spinning Wheel site, regarding SUDs, reply stated that 3 x attenuation tanks, 4x catchpts, a hydro brake system 1x swale, permeable hard landscaping and retained trees sould combine to limit and control surface water, proposals have been submitted to Anglian Water. After recent heavy rain the Flood Group are concerned about the clay mud flowing from the site and blocking gullies along the A.1017.

Water Lane culvert, highways will not undertake the work, approved contractor to be used and said contractor asks permission of Highways. Parish Council concerned that they may be liable for clearing culvert in perpetuity

Chair reported that the meeting arranged with Olidapo Lafinhan, Flood Partnerships Funding Co-ordinator on Friday June 24th had to be postponed due to the extreme weather, new date to be arranged.

A feasibility survey to be carried out by Alan Carter and Glen Norris using a laser level to ascertain fall required for culvert to work successfully.

A meeting to be arranged to discuss this matter.

Transparency Code.

Monies being held for computer etc. required, will be purchased when new clerk appointed.

Solargen and other estimates for new signs and ongoing maintenance and Speedwatch.

Decision to repair existing two signs.

Vice Chair to obtain from Solargen costs of:- 2 x batteries

1 x control board Cost of data

Call out fee.

An application to the Local Highways Panel has been made towards funding for V.A.S. or average speed cameras.

Meeting to discuss appointment of new parish clerk. Thursday, July 7th, Pat Allison Suite, Sturmer Village Hall.

(d) (e)

(f)

6.

(a)

6 (b).

Acting clerk to prepare:-

Finance

list of duties

estimate time required monthly to complete tasks obtain EALC contract of employment

sample advertisements

Statement of Accounts.

Nb. Lloyds Bank have renamed Business Account Treasurers Account Councillors received a spreadsheet of accounts

Treasurers Account

Two cheques had been sent out since meeting of 10th May 2016

1). PKF Littlejohn £72 to replace cheque 646 dated 20/10/15 which had not been received and did not appear of the Parish Council's bank statements.

2). Letchwood £150 for end of year accounts and internal audit. 110
Received payment of £70.15 Braintree D.C. street cleaning partnership.

Payments made:- Sturmer Local History Group Playsafety Limited

£5 affiliation fees RUH £79.80 ROSPA

£40 grass cutting amenity walk

S. Pledger Balance £10,001.10

Business Bank Instant Account Received interest

Three years VAT Refund Balance £7657.95

£0.16 £3545.47.

(c) Audit completed and signed at the meeting. (d) Alan Carter to be added to bank mandate.

1. Correspondence

All correspondence has been circulated.

2. Planning

1. (a) Abbots Grove 16/00649/FUL

2. (b) Copse Hall 16/00926/FUL

3. (c) Spinning Wheel site 16/01001/NMA

4. (d) Great Wilsey Park

5. (e) Report on call for sites, Sturmer

9. Matters for information.

approved

comments regarding non permanent residence non material matters
changes to outline plan

no change to three sites in Sturmer no sites to be allocated for
development in Sturmer B.D.C. Draft Local Plan 2033

1. (a) Request from Helen Burns and Hayley Dixon, both from
Crunch Croft, to use Sturmer Common over the August bank
holiday weekend 27th - 29th August 2016 for friends and family
camping. Parish Council approved, Chair to write.

2. (b) Kate reported that the nuisance advertising van at Roost End
had been removed, geraniums planted at the Sturmer Village
sign.

3. (c) Hedge opposite Red Lion requires trimming re: Sturmer Village
Hall.

4. (d) Chair attended inaugural meeting of the Haverhill Forum, issues discussed included:- A.1307 and A.1017 to Cambridge Community Governance review
Planning consultation and health issues.

Next meeting 6th September 2016.

10. Date of next meeting. Tuesday, 2nd August 2016.

The meeting closed at 9:55pm

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