

STURMER PARISH COUNCIL

Ian Brown
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To: Cllr. Carter, Cllr. Collar, Cllr. Garrod, Cllr. McLeod-Jones, Cllr. Naylor, Cllr. Porth.

You are hereby summoned to attend a meeting of the Sturmer Parish Council at Sturmer Village Hall, The Street, Sturmer, CB9 7XF, at **7:30pm on Tuesday, 24th January 2017** for the purpose of transacting the following business.

Signed: Ian Brown, Locum Parish Clerk & RFO 1 Brown 17th January 2017

AGENDA

1. Apologies

2. Declaration of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for members and having taken appropriate advice where necessary before the meeting.

3. Clerk & RFO

3.1 Resignation of Patricia Hearn: Clerk and RFO. Notification via email 15th December 2016.

3.2 To agree and accept Mr Ian Brown as Sturmer Parish Council's temporary Clerk and Responsible Financial Officer in accordance with advice from Joy Derby (EALC) and Mike Letch (Internal Auditor).

4. To approve the minutes of the Parish Council meeting held on 13th December 2016.

5. Cllr. Elizabeth Naylor

David Porth to present the book for Cllr. Elizabeth Naylor to sign.

6. Clerk's report and correspondence.

7. Finance

Former Acting Clerk (Jo Porth): Email 15/12/16 indicates:-

7.1 Treasurer's Account 00112616 balance of £8130.35 (not incl. £350.00 being held for Sturmer Flood Action Group). Less payments made: chq 748-751 (£1,104.68): Approximate balance due to bank statements being held by Mrs Porth: £7,025.67.

7.2 Business Bank Instant Account 07172886: Approximate balance due to statements being held by Mrs Porth: £7,659.85.

7.3 To agree payment of accounts: EALC 12/11/15 : D. Porth Transparency Code Briefing: £15.00
Sturmer Village Hall Hire Oct-Dec '16: £24.00

7.3 Council Tax Collection Fund Surplus: Sturmer Parish Council has been allocated £106.00 by Braintree District Council and payment will be made together with 50% of the precept and Localism Fund allocation on 28th April 2017.

7.4 Update on bank mandates being sent to Mere Cottage. Cllr. Porth.

7.5 Agree precept for 2017-2018.

8. Planning

8.1. To advise of planning application number 17/00021/T56. Ground based tower, antennas and equipment housing within fenced compound. Telecommunications Tower at Sewage Works, Sturmer Road, Steeple Bumpstead, Essex. This is not within Sturmer.

8.2. To advise the council to expect further information to be released around mid. January relating to the Great Wilsey Farm development, Haverhill; as advised by Chris Rand. This is not within Sturmer.

9. Open Spaces

9.1 Re: Activity at Pocket Park. Cllr. Garrod has submitted an on-line request to Essex Police regarding contact details of Local neighbourhood/community support officer. Ref: **WEBGENCONTACT/Garrod534**.

9.2 Hedge opposite Red Lion, maintenance of other verges and amenity walk (former railway). Cllr. Porth and Cllr. Carter to report on any further works.

9.3 Village sign (contributions from Sturmer Nursery), cleaning of signs in village and removal of overhanging debris. Report Cllr. Carter.

9.4 Open Spaces Action Plan Update: Resolution and response to Braintree District Council. See email 03/01/16 from Cllr. Garrod to members.

9.5 Item 11.1 minutes of meeting 13/12/16: Re: Maps, Land Registry Forms and documentation – Cllr. Porth to collate said documents and supply for Council to discuss. Advise of key holders for gate.

10. Policy

To discuss proposal from Cllr. Porth to formulate and implement a Council policy which requires prior approval of the Council before work or other actions can be carried out or taken by Councillors. Report on procedures: Cllr. Porth.

11. District Councillor's Community Grant

To receive proposals in accordance with meeting the set criteria.

12. Transparency Code

Discuss the need for application of second round of funding.

13. District Councillor Report

13.1 Questions to District Councillor requested by Cllr. Porth.

14. Public Open Forum – 15 minutes

15. To note any requests for future agenda items from Members

16. Future Meetings

28th February 2017

4th April 2017