

STURMER PARISH COUNCIL

c/o Mere Cottage,
Linnetts Lane, Sturmer, Essex, Near Haverhill,
Suffolk. CB9 7XW
Tel: 01440 703087
Email: porthjo@gmail.com

To: All Councillors

You are hereby summoned to attend a meeting of the Sturmer Parish Council at Sturmer Village Hall, The Street, Sturmer at 7:30pm on Tuesday, 20 September 2016 for the purpose of transacting the following business.

Signed: G. E. Porth, Acting Parish Clerk 13 September 2016

AGENDA

1. Councillor Barbara Collar, Vice Chairman to open meeting.
2. Call for nominations for Chairman
3. Election of Chairman
4. Apologies for absence
5. Statement from Cllr. Collar

1. To approve the minutes of the Parish Council meeting held on 2 August 2016.
2. Declaration of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for members and having taken appropriate advice where necessary before the meeting.

3. Highways

1. To discuss and report. Solagen Site Visit. Monday 8 August Solagen representative Jukka Hautamaki visited Sturmer. He tested the batteries at both 30 mph indicator signs. 3 of the 4 batteries were flat and not charging. They are all approximately 7 years old and needed replacing. Jukka demonstrated the TCX download system which could be connected to our sign. This would give the Parish direct access to data collected by the signs. He also demonstrated a mobile 'all in one' 30mph 'slowdown' sign which is battery operated and can be moved from place to place along the main road. The sign can be clamped to an existing

roadside pole. A unit in the sign collects and stores traffic data which can be retrieved by a council member. The cost is £2495 per sign.

Items ordered as approved page 110 minutes 29 June 2016

This order relates to enquiry from demonstration on 08/08/2016
Replacement batteries for SOL973 & SOL974 2.00 Double Stick Battery
164.00 16.40 311.60 62.32 1.00 Call Out Charge 125.00 0.00 125.00
25.00 2.00 Labour Charge Per Hour 55.00 0.00 110.00 22.00 The
Batteries has been discounted with Solagen's Battery promotion valid
until 31/08/2016 REMINDER DISCOUNT 16.40 CARRIAGE 0.00 NET
AMOUNT 546.60 VAT AMOUNT 109.32 GROSS AMOUNT
655.92 (Cllrs.Porth and Collar)

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2. To note and update Hill Lane j/w A1017 , Braintree Local Highways
Panel (Cllr. Collar) 3. To note. Water Lane bridge re: Electricity (Cllr.
Carter)

4. To report and update A1017, lay-bys Riverside Bungalows, Braintree
Local Highways

Panel (Cllr. Collar)

9. Open Spaces

1. To accept. Pocket Park litter Bin, payment approved page 113
minutes 2 August 2016

Postcrete purchased for installation, Glasdon had to be contacted
as wrong fittings

supplied, new fittings sent. Litter bin installed 30 August
2016 (Cllrs. Porth and Carter)

2. To report. Sturmer Common re: August Bank Holiday (Cllr. Porth)
3. To accept proposal after meeting Emma Black, Dedham and Stour
Valley Project on 24

August 2016 to discuss Scattered Orchard Project

They showed me the common which is lovely but they felt that the
trees if planted there would be neglected . They showed me the
railway walk, where we decided that with some clearance some
fruit trees would be better to go here as there would be more
people to enjoy them and look after them. I will contact you in
January when the trees will be delivered . In the meantime I have
attached an article which you might like to put in your Parish

magazine to let people know about the scheme, where the trees are going to be planted and to ask for help.

We decided on 2 x dessert apples, 1x damson and 1x plum. These will be delivered to Alan Carter's house.

Kind regards

Emma Black

Countryside Officer (Cllrs. Porth and Mc.Leod-Jones)

4. To report and discuss. Cleaning play equipment/shelter (Cllr. Carter)

1. Finance

1. Statement of accounts 2 August 2016 to 20 September 2016
2. To approve payment of outstanding invoices to 20 September 2016
3. Income and Expenditure April 2016 – Mid-September 2016, to view accounts and compare with retrospective budget 2016/17
4. To approve attendance of Cllr. Garrod at EALC's "Law and Procedure's" training course September 13th 2016.
5. Bank mandate re: Cllr. Carter
6. Purchase - hard copy, revised "Good Councillor's Guide"
7. Purchase - hard copy, revised "Standing Orders" and "Financial Regulations".
8. To discuss. Subscription to Campaign to Protect Rural England (CPRE) Indicate membership gift, 2015/16 = £40

2. Transparency Code.

1. Received from NALC £1,795.60p = computer HP250 £265, scanner HP color laser jet pro mfp m177fw £210 (both items recommended and used by EALC) BT standard connection charge £130, BT yearly connection £371.88, Website set up costs and Go Live £500 basic skills in uploading info. £200 remainder further training.

2. Website essexinfo.net in existence.
3. Discuss purchase of equipment and training.

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1. Planning

1. 16/00926/FUL – Copse Hall, Bumpstead Road, Sturmer – replacement outbuilding to create a 2 bedroom holiday let and additional accommodation for family visits and erection of 3 bay garage – GRANTED
2. 16/01333/FUL – 3 Crunch Croft, Sturmer – proposed rear extensions – NO RESPONSE MADE TO B.D.C.
3. 16/01448/COUPA – Land to the north of Dearsley, Kedington Road, Sturmer – Prior approval of proposed changes of use for agricultural building to a dwellinghouse (use class C3) and for associated operational development – change of use of an agricultural building Dearsley Farm to a dwellinghouse – FOR INFORMATION ONLY
4. 16/01479/FUL – Sturmer Nurseries, Church Walk, Sturmer – erection of steel frame polytunnel with translucent PVC fabricate cover – OBSERVATIONS TO B.D.C. By 28 September 2016
5. 16/01219/ADV – Travelodge formerly Days Inn Hotel, Haverhill Business Park, Phoenix Road, Helions Bumpstead, Haverhill, Suffolk. Installation of 2 no. internally illuminated post signs and 6 no internally illuminated fascia signs - GRANTED

2. Correspondence

1. E-mail, Haverhill Town Council, Haverhill Area Forum, 12 September 2016 7:00pm
2. Sturmer Emergency Plan re: Mark Novels, adjustments forwarded to Mark. Mark has submitted document.

3. Appointment of Clerk and RFO

1. Decide closing date for applications
2. Applicants forward at present:
 1. Tracey Wigmore – interviewed 10 August 2016

2. Elisabeth Malvisi – set interview date

3. Patricia Hearn. - set interview date

4. Reports

1. Haverhill Town Forum (Cllrs. Porth and Carter)

2. District Councillor

3. “Law and Procedures” (Cllr. Garrod) Notes circulated

5. To discuss moving “Public Open Forum”

To discuss moving public forum back to beginning of Parish Council meeting (after declaration of interests). Nb. It was moved to the end of the meeting at parishioners Bill Tindal, Val Pattie and George Turner’s request, all later to become Parish Councillors, between the dates 26 January 1993 and 20 April 1993 for the purpose of discussing the proposed Sturmer by-pass.

17 Sturmer Parish Councillor Vacancy

Notify the Parish that there is a vacancy for co-option on Sturmer Parish Councillor

1. Matters for information – Update re: Sturmer Flood Action Group

2. Public Open Forum (Maximum 15 minutes)

3. Future Meetings

1. Tuesday, 1 November 2016 2. Tuesday, 13 December 2016. 7:30pm
Sturmer Village Hall

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