

**STURMER PARISH COUNCIL**

Ian Brown  
Parish Clerk & Responsible Financial Officer  
Email: [clerk@sturmer-pc.gov.uk](mailto:clerk@sturmer-pc.gov.uk)

72 St. Edmunds Fields  
Dunmow, Essex, CM6 2AN  
Tel: 01371 871641

All members of the Council are summoned to attend the **ANNUAL COUNCIL MEETING OF STURMER PARISH COUNCIL** to be held at **STURMER VILLAGE HALL** on **TUESDAY 16 MAY 2023 AT 7:30 PM** for the transaction of the business as set out below.

**AGENDA**

23/007	RECEIVE NOMINATIONS FOR CHAIRMAN, VOTE AND APPOINT CHAIRMAN FOR YEAR 23-24 23/001(i) – CHAIRMAN TO SIGN ACCEPTANCE OF OFFICE
23/008	ALL MEMBERS TO SIGN THEIR ACCEPTANCE OF OFFICE 23/008(i) – ALL MEMBERS TO RECEIVE A REGISTER OF INTEREST FORM 23/008(ii) – ALL MEMBERS TO RECEIVE NIL EXPENSES RETURN FORM
23/009	APPOINT REPRESENTATIONS FOR 2023-24 FOOTPATHS FLOOD ACTION GROUP PLAY AREA PARISH MAINTENANCE WAR MEMORIAL VILLAGE HALL & DEFIBRILLATOR HIGHWAYS AMENITY WALK
23/010	NOTE AND APPROVE APOLOGIES FOR ABSENCE
23/011	INVITE ANY DECLARATION OF INTEREST FOR THIS MEETING
23/012	APPROVE THE MINUTES OF THE MEETING HELD ON 07 MARCH 2023 AND 04 APRIL 2023
23/013	<b>PUBLIC PARTICIPATION SESSION</b> <i>This provides an opportunity for members of the public to raise questions and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person)</i>
23/014	RECEIVE COUNTY & DISTRICT COUNCILLORS REPORTS
23/015	RECEIVE CLERKS REPORT & NOTE CORRESPONDENCE 23/015(i) – RECEIVE UPDATE ON S106 CLAIM
23/016	FINANCE – RECEIVE FINANCIAL STATEMENT - AGREE PAYMENTS, APPOINT AUTHORISER 23/016 (i) – RECEIVE INTERNAL AUDIT REPORT, NOTE CONTENT 23/016(ii) – CONFIRM ASSET REGISTER REVIEW 23/016(iii) – RECEIVE AND APPROVE GOVERNANCE STATEMENT 23/016(iv) – RECEIVE AND APPROVE ACCOUNTING STATEMENT 23/016(v) – APPROVE EXEMPTION CERTIFICATE NOTIFICATION 23/016(vi) – CONSIDER GRANT REQUEST FROM SUFFOLK AIR RESCUE SERVICE 23/016(vii) – CONSIDER SUBSCRIPTION RENEWAL TO OPEN SPACES SOCIETY - £45 23/016(viii) – APPROVE CLERK TO MAKE PAYMENTS DURING JUNE, AUGUST & DECEMBER
23/017	REVIEW & COMMENT ON CURRENT PLANNING APPLICATIONS/APPEALS  NOTE ANY FURTHER COMMENTS ON THE FOLLOWING –

	Lanpro Solar Farm, Hill Lane, Sturmer; Planning Scoping Opinion Consultation 22/03173/SCR  Water Hall Farm, Wixoe; Solar farm – Proposed HGV construction traffic route, details on the PC website
23/018	RECEIVE ANY FURTHER FEEDBACK FROM HIGHWAYS SITE MEETING TO DISCUSS FOOTWAY IMPROVEMENTS AT j/w HILL LANE WITH A1017 – DRAINAGE, REDUCING ROAD WIDTH, FOOTWAY CONDITION (SAFE PEDESTRIAN / MOBILITY USERS), HEDGE MAINTENANCE, ROAD SIGNAGE, VISIBILITY ISSUES
23/019	RECEIVE UPDATE REGARDING FALLEN WILLOW TREE 03/11/22 FROM WOODLAND NEXT TO RAILWAY AMENITY WALK OVER RIVER AND PROW 3
23/020	RECEIVE REPRESENTATIVES REPORT: a) Footpaths – b) Flood Action Group – c) Play Area – d) Parish Maintenance – e) War Memorial – f) Village Hall – [f](i) – Defibrillator function – g) Highways –
	<b>MOTION TO BE AGREED - <i>Approve exclusion of the public</i></b> <i>Members of the public will be asked to leave the meeting for the next item, Exclusion of Public and Press - Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting whilst discussion takes place on the following item on the grounds that they involve the likely disclosure of exempt and commercially sensitive information</i>
23/021	RECEIVE UPDATE ON THE VG52 LAND SALE PROPOSALS
	<b>MOTION TO BE AGREED – <i>Approve readmission of the public</i></b> <i>Members of the public to be readmitted to the meeting</i>
23/022	NOTE INTEREST IN RESSURECTING THE COMMUNITY SPEED WATCH GROUP (CSW), THOSE INTERESTED TO CONTACT JILL JUDD ON <a href="mailto:juddjill@hotmail.co.uk">juddjill@hotmail.co.uk</a>
23/023	ITEMS OF REPORT TO BE NOTED OR ADDED TO NEXT COUNCIL AGENDA
23/024	DATE OF NEXT MEETING – 04 JULY 2023 – CLOSE

**IAN BROWN** – Parish Clerk & Responsible Financial Officer Dated **11 MAY 2023**, the Public and Press are welcome to attend. A 15 minute **PUBLIC PARTICIPATION SESSION** is HELD AT THE BEGINNING OF THE MEETING where contributions are always welcome, further comment during the meeting will be entirely at the Chairman's discretion and invitation only.